



## AGENDA WITH ACTIONS TAKEN

### Design Review Board

Thursday, September 11, 2025, 6:00 p.m.  
City Hall Council Chambers  
425 E. 10<sup>th</sup> Street

1. Call to Order

**The meeting was called to order at 6:05 p.m.**

2. Roll Call

	<u>Present</u>	<u>Absent</u>
Susan Kramer	X	
Laura Necas		X (excused)
Michael Baldenegro		X (resigned 8/22/25)
Joe Moran	X	
Arturo Torres	X	
Joe Daniel	X	
Loren Gladwill		X (excused)

3. Persons wishing to address the Board in writing or verbally on any items not on the agenda.

**Not an action item, no action taken**

4. Changes or additions to agenda

**None**

5. Presentation of Staff Report for Public Hearing

**Contract Planner, Casandra Gomez, presented the agenda items to the Planning & Zoning Commission members in attendance**

a. **DR-2025-01:** The applicant is requesting Design Review Board approval for a project proposal within the Downtown Historic District. The proposed work involves the public right-of-way and consists of installing streetlights and overhead lighting in the vicinity of Parcel No. 409-07-029, along the 900 block of H Avenue, Douglas, Arizona.

b. **DR-2025-02:** The applicant is requesting approval to remove a temporary facade to expose and restore the original building facade. The project is located at 1015 – 1017 North G Avenue, Douglas, Arizona (APN 409-07-113).

c. **DR-2025-03:** The applicant is requesting approval to install a wall-mounted sign at a property located within the Historic Overlay District. The proposed sign will comply with all applicable building and zoning codes related to exterior modifications within the historic district.

6. PUBLIC HEARING

**The public hearing was opened by Chairperson Kramer at 6:39 p.m. and closed at 6:42 p.m.**

## 7. REGULAR MEETING - ACTIONS

a. **DR-2025-01:** The applicant is requesting Design Review Board approval for a project proposal within the Downtown Historic District. The proposed work involves the public right-of-way and consists of installing streetlights and overhead lighting in the vicinity of Parcel No. **409-07-029**, along the 900 block of **H Avenue**, Douglas, Arizona.

**Motion by Commissioner Torres, second by Commissioner Moran to approve the item as presented.**

**Motion passed by a vote of 4-0. Roll call: Voted in Favor: Chairperson Susan Kramer, Commissioners: Joe Moran, Arturo Torres and Joe Daniel. Voted Against: None**

b. **DR-2025-02:** The applicant is requesting approval to remove a temporary facade to expose and restore the original building facade. The project is located at 1015 – 1017 North G Avenue, Douglas, Arizona (APN 409-07-113).

**Motion by Commissioner Torres, second by Commissioner Moran to approve the item as presented.**

**Motion passed by a vote of 4-0. Roll call: Voted in Favor: Chairperson Susan Kramer, Commissioners: Joe Moran, Arturo Torres and Joe Daniel. Voted Against: None**

c. **DR-2025-03:** The applicant is requesting approval to install a wall-mounted sign at a property located within the Historic Overlay District. The proposed sign will comply with all applicable building and zoning codes related to exterior modifications within the historic district.

**Motion by Commissioner Moran, second by Commissioner Torres to table the item until all required documents are submitted by applicant.**

**Motion passed by a vote of 4-0. Roll call: Voted in Favor: Chairperson Susan Kramer, Commissioners: Joe Moran, Arturo Torres and Joe Daniel. Voted Against: None**

## 8. ADJOURNMENT

**Motion by Commissioner Moran, second by Commissioner Daniel to adjourn the meeting at 6:47 p.m. Motion passed unanimously.**

**Posted at City Hall on September 12 at 2:00 p.m. by :**



**Xenia Gonzalez, NRG Director**