



AGENDA WITH ACTIONS TAKEN

Design Review Board

Thursday, September 11, 2025, 6:00 p.m.

City Hall Council Chambers

425 E. 10th Street

1. Call to Order

The meeting was called to order at 6:05 p.m.

2. Roll Call

	<u>Present</u>	<u>Absent</u>
Susan Kramer	X	
Laura Necas		X (excused)
Michael Baldenegro		X (resigned 8/22/25)
Joe Moran	X	
Arturo Torres	X	
Joe Daniel	X	
Loren Gladwill		X (excused)

3. Persons wishing to address the Board in writing or verbally on any items not on the agenda.

Not an action item, no action taken

4. Changes or additions to agenda

None

5. Presentation of Staff Report for Public Hearing

Contract Planner, Casandra Gomez, presented the agenda items to the Planning & Zoning Commission members in attendance

a. DR-2025-01: The applicant is requesting Design Review Board approval for a project proposal within the Downtown Historic District. The proposed work involves the public right-of-way and consists of installing streetlights and overhead lighting in the vicinity of Parcel No. **409-07-029**, along the 900 block of **H Avenue**, Douglas, Arizona.

b. DR-2025-02: The applicant is requesting approval to remove a temporary fa9ade to expose and restore the original building fa9ade. The project is located at 1015 - 1017 North G Avenue, Douglas, Arizona (APN 409-07- 113).

c. DR-2025-03: The applicant is requesting approval to install a wall-mounted sign at a property located within the Historic Overlay District. The proposed sign will comply with all applicable building and zoning codes related to exterior modifications within the historic district.

6. PUBLIC HEARING

The public hearing was opened by Chairperson Kramer at 6:39 p.m. and closed at 6:42 p.m.

7. REGULAR MEETING - ACTIONS

a. DR-2025-01: The applicant is requesting Design Review Board approval for a project proposal within the Downtown Historic District. The proposed work involves the public right-of-way and consists of installing streetlights and overhead lighting in the vicinity of Parcel No. **409-07-029**, along the 900 block of **H Avenue**, Douglas, Arizona.

Motion by Commissioner Torres, second by Commissioner Moran to approve the item as presented.

Motion passed by a vote of 4-0. Roll call: Voted in Favor: Chairperson Susan Kramer, Commissioners: Joe Moran, Arturo Torres and Joe Daniel. Voted Against: None

b. DR-2025-02: The applicant is requesting approval to remove a temporary facade to expose and restore the original building facade. The project is located at 1015 – 1017 North G Avenue, Douglas, Arizona (APN 409-07-113).

Motion by Commissioner Torres, second by Commissioner Moran to approve the item as presented.

Motion passed by a vote of 4-0. Roll call: Voted in Favor: Chairperson Susan Kramer, Commissioners: Joe Moran, Arturo Torres and Joe Daniel. Voted Against: None

c. DR-2025-03: The applicant is requesting approval to install a wall-mounted sign at a property located within the Historic Overlay District. The proposed sign will comply with all applicable building and zoning codes related to exterior modifications within the historic district.

Motion by Commissioner Moran, second by Commissioner Torres to table the item until all required documents are submitted by applicant.

Motion passed by a vote of 4-0. Roll call: Voted in Favor: Chairperson Susan Kramer, Commissioners: Joe Moran, Arturo Torres and Joe Daniel. Voted Against: None

8. ADJOURNMENT

Motion by Commissioner Moran, second by Commissioner Daniel to adjourn the meeting at 6:47 p.m. Motion passed unanimously.

Posted at City Hall on September 12 at 2:00 p.m. by :



Xenia Gonzalez, NRG Director