

Signage FAQ

Zoning and Signage Guidelines



1. What is the zoning classification for my parcel (provide parcel number)?

- The property is zoned as **General Commercial**.

2. What types of attached wall signs are allowed on this site?

- Permitted signs include **Wall Signs / Wall-Mounted Signs** and **Freestanding Signs**.

3. How is the allowable square footage for wall signs calculated?

- One (1) square foot per every five (5) feet of primary lot frontage.
- Maximum wall sign height: **5 feet**.
- For multi-tenant buildings: The size and projection limits apply separately to the portion of the wall for each business.

4. Are under-canopy signs allowed?

- No. Currently, there are no regulations permitting hanging or canopy signs, including those attached to overhangs.

5. Are there clearance, size, or projection limits for under-canopy signs?

- No specific standards exist. However, **wall signs** are limited to a maximum height of **5 feet**.

6. Are interior window signs regulated, and do they require permits?

- Yes. Window signs
- Limited to **25%** of the window area in which they are placed.
- **No sign permit is required.**

7. Is an awning with lettering considered an attached sign?

- No. Awnings are not classified as wall-mounted signs. However, they must comply with applicable building codes.

8. What is the maximum projection for an awning?

- Awnings in the General Commercial zone must follow **IBC 2006** projection requirements.

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9. What are the limits for size, height, and setbacks for freestanding signs?

- **Size:** Maximum 32 sq. ft. per sign face
- **Height:** Maximum 10 feet, measured from the main commercial floor level
- **Setbacks:** Per General Commercial zoning regulations
- **Face Replacement:**
 - No permit is required to replace the sign face only
 - A permit is required for structural alterations
 - This site currently has no freestanding signs

10. Are temporary banners allowed, and how long can they be displayed?

- Yes. Temporary signs (banners, pennants, A-frames, inflatable objects):
- Max size: **32 sq. ft.**
- Max duration: **14 calendar days**
- May require a **right-of-way permit** based on location

11. Can I display a "Coming Soon" sign?

- Yes. Same regulations as other temporary signs:
- Max size: **32 sq. ft.**
- Max duration: **14 calendar days**
- **No permit required**

12. How long does it take to process a sign permit?

- Typically, **2–3 weeks**, depending on workload.

13. How are sign permit fees calculated?

- Refer to [Section 15.08.010 – Building Permit and Inspection Fees](#)

14. Is there a variance process for signs?

- Yes. Under **Section 711 – Special Use Permits**, exceptions may be granted for signs integrated into architectural designs.
- Submittals must include location, size, height, lighting, orientation, etc.
- The Planning and Zoning Commission may approve variances aligned with the intent of the sign code.

Additional Resources:

[Douglas Sign Code](#)

[Fees and Permits](#)