

CITY OF DOUGLAS



CDBG

**DRAFT**  
**CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT**  
**(CAPER)**

FY 2023-2024

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The annual goals and objectives for the 2023 program year of entitlement were targeted towards public facility improvements at Castro Park located within Census Tract 7 of Douglas City limits. The proposed projects include: sewer line extension on Rogers Avenue, from 15<sup>th</sup> Street to Applewhite Dr. This project, once reviewed by engineering staff, was determined to not be feasible. Staff looked at other potential LMI areas within the City to redirect sewer line extension or replacement and selected a few city blocks within Census Tract 9 to do a full sewer line replacement. This activity would benefit approximately 120 households; due to the limited area benefit, staff decided that it would be best to select an activity that will benefit the entire community.

- Participation and outreach were conducted via public meetings and public hearings to determine pressing community needs.
- Established and submitted the Annual Action Plan to HUD for approval.

In the current funding year, the City of Douglas will go through the substantial amendment process to identify another qualifying project for an area-benefit activity. Once the substantial amendment process has been completed and received all approvals, staff will undergo the environmental review process and request the release of funds from HUD.

During the 2023 program year, the City of Douglas continued to progress on prior year activities to include FY21 activities, which consist of public facilities improvements to Joe Causey Park. The activities funded for PY2022 were 95% complete at the end of the 2023 program year. Activities for FY21, public facility improvements to Joe Causey Park, include walkways/sidewalks, LED lighting, seating and shading (including covered ramada seating areas). The remaining funds will be used to finalize the last of the project activities within Joe Causey Park.

We remain committed to ensuring that entitlement funds are used in a manner that best benefits the citizens of our community. The City continues to devote substantial staff and time to prioritize CDBG-funded projects and maximize our ability to remain in compliance with meeting all grant requirements.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**  
 Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source/Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Public Facility and Infrastructure Improvements	Non-Housing Community Development - Infrastructure Improvements FY23	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7874	7874	0.00%			
Administration/Planning	Program Administration FY23	CDBG: \$	Other	Other	100	0	0.00%			
Public Facility and Infrastructure Improvements	Non-Housing Community Development - Public Facilities Improvements Castro Park FY22	CDBG \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	16,292	0	0.00%			
Administration/Planning	Program Administration FY22	CDBG: \$	Other	Other	100	0	0.00%			
Public Facility and Infrastructure Improvements	Non-Housing Community Development - Public Facilities Improvements Joe Causey Park FY21	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21152	21152	0.00%	10299	9784	95.0%

Administration/Planning	Program Administration FY21	CDBG: \$	Other	Other	100	95	95%	
Public Facility and Infrastructure Improvements	Non-Housing Community Development - Public Facility Improvements Aquatic Center FY19	CDBG \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7874	7874	100%	
Emergency/Disaster Response	Emergency/Disaster Response - COVID-19 CARES Act Funding	CDBG-CV3: \$	Other	Other	220	147	67%	

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The allocation priorities are focused on the three (3) goals of the Strategic Plan: Public Facility/Infrastructure Improvements, Provision of Needed Services, and Administration/Planning.

CDBG funds will be used for public investment in facility and infrastructure improvements that benefit low- and moderate-income neighborhoods.

During the 2023 program year, the City of Douglas provided indirect assistance to low- and moderate-income areas of the City by way of public facilities and infrastructure improvements, improving the quality of life of not only low- and moderate-income citizens but the City as a whole.

Planned community development activities include facility and infrastructure improvements to improve the quality of life for people living in low- and moderate-income neighborhoods.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	CDBG
White	0
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>0</b>
Hispanic	0
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The project activities are for a LMI area benefit; we have information on the low- to mod-income population within the designated LMI areas for the community that we serve. The table on the page reflects the total persons served as a percentage of the project completion total.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	401,598.81	199,575.67

Table 3 - Resources Made Available

### Narrative

The City is in the process of undergoing a substantial amendment for proposed project activities for CDBG FY23. The City has made significant progress on prior program year activities to include: FY19 Aquatic Center Improvements, which are now 100% complete; FY21 Joe Causey Park Improvements, which are approximately 95% complete and FY22 activities which are in queue to begin within the next month. The City also continues to work on completing all CDBG-CV3 activities.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Activities that benefit low/mod and all residents

Table 4 – Identify the geographic distribution and location of investments

### Narrative

CDBG FY23 focused on infrastructure activities that benefit low/mod populations in a limited area; however, the City is currently undergoing a substantial amendment to redirect the FY23 funding allocation to an area-benefit activity.

## Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funds expended during the grant year were for prior year activities in our public infrastructure and public facilities improvements for the benefit of the entire community of the City of Douglas. The City of Douglas did not obtain any additional resources for the projects but provided leveraging by absorbing much of the labor costs using City staff to perform much of the work on the public facility and infrastructure improvements. City staff and partners have been working very hard on completing all CDBG activities. The City continues to provide staff and resources to ensure that all activities are completed.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

CDBG FY23 funding was initially allocated towards infrastructure improvements to improve/revitalize neighborhoods and add to the quality of life of our residents. The City's goal for 2023 was to replace sewer infrastructure in several City blocks located in Census Tract 9 within the City of Douglas. The City has decided that the CDBG funding allocation for FY23 will be better allocated toward a public facility project that will provide an LMI area-benefit and will begin the substantial amendment process of the FY22 Annual Action Plan within the next month.

CDBG-CV3 funding carryover from prior year, allocated for public service activities to help prepare for, respond and prevent Coronavirus. To date, the City has expended \$76,024.47 of the CDBG-CV3 funds. The City has re-directed the remainder of the allocation towards the purchase and installation of contactless water stations in City facilities located within the LMI areas, and the City remains committed to fully utilizing all of the funding that has been allocated for these purposes. The City expects this project to be completed by the end of the calendar year.

**Discuss how these outcomes will impact future annual action plans.**

The City will continue to work towards eliminating barriers to affordable housing by improving the infrastructure of antiquated neighborhoods, thereby improving the value of homes and neighborhoods. Allocations for the 5-year Consolidated Plan cycle largely focused on infrastructure and public facilities improvements. The allocation for FY23 CDBG funds were originally allocated towards sewer infrastructure replacement in several City blocks located within Census Tract 9 of the City of Douglas. After much internal discussion, City staff have decided to shift focus and undergo a substantial amendment to FY23 Annual Action Plan to re-direct our funding allocation to an LMI area-benefit activity.

The City is also committed to ensuring that all CARES Act allocations are utilized efficiently and effectively while providing much-needed relief to our local community and its residents.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 7 – Number of Households Served

**Narrative Information**

The City has allocated CDBG FY23 funds to complete sewer replacement infrastructure improvements within several City blocks located in census tract 9. After much discussion regarding challenges posed by these activities, City staff have decided to shift their focus and funding allocation towards public facilities improvement activities that will provide an LMI area-benefit. The City's focus remains on making improvements in areas that will benefit the community's residents as a whole. The substantial amendment process for FY23 Annual Action Plan will begin within the next month. The goal is that the newly-proposed public facility improvements will greatly improve, both physically and visually, the low-

mod areas within our city. The newly-proposed improvements will be utilized and enjoyed by thousands of residents living within the City.

The City feels that it is imperative that the focus remains on the public facility and infrastructure aspects of the plan. The City continues to believe that meeting these basic needs will help build a strong, safe, and healthy community that will, hopefully, encourage a variety of economic opportunities and contribute to an enhanced quality of life for the residents, particularly the low and moderate-income residents.

CDBG-CV3 funds will be expended entirely for the purposes/activities identified in the Substantial Amendment to FY Annual Action Plan and Consolidated Plan 2019-2023.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City is constantly working with local and regional organizations to identify and meet the needs of homeless persons and those threatened with homelessness. The needs of homeless persons require a wide range of specialized services and the City does not possess the resources to address this problem at this time. The City relies upon other entities to provide services such as housing, mental health counseling, employment training and case work services. There is one shelter in the city which is targeted towards men, women and children who are victims of domestic violence. The closest homeless shelter is in Bisbee, Arizona which is approximately 30 miles from Douglas.

The City of Douglas participates in the Point in Time (PIT) count annually, and works closely with the provider agencies in our Continuum of Care (CoC). The City of Douglas also provides shelter in the way of cooling/warming shelters during extreme temperatures in our jurisdiction.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City works in partnership with all of the agencies who provide services within our jurisdiction, including our local homeless shelter for victims of domestic violence. The Cochise County Housing Authority provides housing assistance through the Section 8 Housing Choice Voucher (HCV) program to eligible applicants who live in Cochise County. They also provide housing assistance to homeless veterans through their VASH program. Eligible veterans can use those vouchers within Cochise County, including the City of Douglas. St. Vincent de Paul, a local non-profit agency, also offers emergency lodging assistance to homeless persons. The City of Douglas provides referrals to the corresponding agencies within the CoC for all services available within our jurisdiction.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

As mentioned above, the City works in partnership with several agencies who provide these services. City staff also provide referral services to the United States Department of Agriculture (USDA) office in Cochise County to assist qualifying families with low-interest loans to make necessary repairs to their

homes and help prevent homelessness. In addition, the City has in the past, administered the Housing Rehabilitation and Emergency Home Repair programs which are aimed at helping low income residents make necessary repairs to their homes in order to avoid becoming homeless. These programs have been put on hold due to lack of funding.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In the past, the City of Douglas dedicated CDBG funding (FY16) for Emergency Rental Housing assistance which went under-utilized by local residents. In many cases, it proved to be very challenging to gain documentation and program compliance from applicants expressing interest in this type of assistance. The City continues to work closely with other agencies in our jurisdiction who provide these services.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City does not have any public housing developments; however, the Section 8 Housing Choice Voucher program is offered in the City by the Housing Authority of Cochise County. Each CDBG plan year, the HACC is consulted in regards to Housing needs. Due to our very limited resources the City's focus remains on infrastructure and public facility improvements.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Douglas does not have public housing; however, through the Housing Authority of Cochise County's Section 8 program, participants are encouraged to sign up for the Family Self-Sufficiency Program. The FSS program offers referrals to homeownership counseling to those participants who express an interest in becoming homeowners.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority of Cochise County is in good standing with the U.S. Department of HUD and is not a troubled PHA.

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Douglas does not put any limitations on growth. Through vehicles such as zoning ordinances, subdivision controls, permit systems, and housing codes and standards, the City has attempted to ensure the health, safety and quality of life of its residents.

The City of Douglas has made significant progress and actively continues to work on updating zoning ordinances and the City's General Plan to allow for development of multiple types of affordable housing options within the City.

The City continues to look for ways to attract housing development to our area. Staff has engaged in fruitful meetings and discussions with developers interested in building affordable housing options in our jurisdiction. The progress made on updating our building code and zoning ordinances has been a catalyst in attracting housing developers to our area.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

As mentioned above, the City of Douglas has worked in partnership with several developers in order to seek permanent funding for the construction of affordable family housing apartment complexes. The Douglas Housing Corporation I (DHC I) helped two local affordable housing apartment complexes get established within our community by acting as the non-profit Managing General Partner for several years.

The City is actively continuing to market the progress made on municipal code and zoning ordinance updates to attract more housing development. A large portion of the CDBG-CV and CDBG-CV3 funds was utilized on homelessness prevention by providing mortgage/rent/utilities assistance to local households whose ability to pay was impacted by the Covid-19 pandemic.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The primary objective is the provision of a suitable living environment and the provision of services for low and moderate income persons. This includes a wide range of programs and activities, focusing on housing conditions and infrastructure improvements. The Housing Authority of Cochise County, through their Section 8 Housing Choice Voucher Program, provides information to owners/landlords on lead-based paint hazards and enforces lead-based paint requirements for all households receiving Section 8 assistance through the program.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Economic Development is crucial to the growth and revitalization of Douglas. Improvement of infrastructure is necessary in order to attract new businesses to the community. The City's infrastructure is older and in need of upgrades to make the City attractive for business expansion and development. Public Facility and Infrastructure improvements are a large focus of CDBG activities for the entitlement cycle 2019-2023.

In an effort to help address the needs of poverty-level families, the City used a great portion of the CV and CV-3 funding allocations to address the needs of the underserved population by providing assistance for rent, mortgage, utilities and nutrition.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Douglas Neighborhood Resources and Grants Department is the lead agency for Consolidated Plan activities, and has developed working relationships and contacts with several service providers, non for profit organizations, housing developers and agencies at the state, regional and local levels.

The City of Douglas works closely with the Housing Authority of Cochise County to offer housing assistance. The Housing Authority of Cochise County offers Section 8 HCV, as well as special programs to include VASH, HOPWA, Emergency Housing Vouchers (EHV) and stability vouchers. The City also works closely with the Continuum of Care and refers local residents to the non-profit agencies who provide services through the CoC.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Douglas does not have any public housing; however, as mentioned before, has developed programs for Housing Rehabilitation, and Emergency Home Repair (both are currently un-funded) and works in partnership with several agencies that provide social and housing services.

### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Impediments identified were as follows: 1) Need for increased awareness, outreach and education regarding Fair Housing. The City of Douglas provides fair housing information to the public, such as how to access the Landlord-Tenant Act, who to file fair housing complaints with and what legal aid resources are available in our jurisdiction. In addition, the Mayor and Council issue a Fair Housing proclamation every year in April, which is identified as National Fair Housing month. The Housing Authority of Cochise County, through coordination with the Fair Housing Council of Tucson, Arizona, offers Fair Housing training workshops to local residents, housing providers and realtors.

2) Limited supply of affordable housing. The City will continue to use all available federal and state resources and programs to address high priority housing needs for rehabilitation, preservation, and development of affordable housing units. Currently, the Housing Authority of Cochise County administers approximately 796 Section 8 Housing Choice Vouchers.

3) Government Policies. Impediments here deal with issues relating to the development of land including housing that is available to a wide range of persons and income levels in disparate locations. The City will continue to seek incentives to promote development of a wide range of housing types at different price points to increase housing choice alternatives by encouraging the development of affordable housing.

4) Awareness of Potential Discrimination. Although no specific incidents of discrimination have been noted, the Analysis of Impediments identified potential discrimination due to the age of the City's housing stock which may cause potential discrimination incidents in the rental market. Disabled persons may face discrimination or difficulties in finding appropriate housing due to the small number of small and/or adaptable units. Also, there is a high percentage of family households that are slightly larger in size than the national norm, indicating a demand for larger housing units. The recommendation here is to increase housing choice alternatives for the disabled families and families with children by encouraging the construction of affordable, and especially rental housing.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

For contract years FY 2019-2023, the City does not anticipate having any sub recipients of CDBG entitlement funding (regular CDBG funds). All projects will be done in-house. The City of Douglas Neighborhood Resources and Grants Department is the lead office which will monitor the progress of all projects, with the assistance of the Finance Director, who will monitor spending and budget allocations. We will continue to monitor our progress and comply with completing the required projects and financial reporting.

For program year 2023 the City continued with ensuring that remaining CDBG-CV3 funding allocations are utilized to undertake public service activities to prepare for, prevent or respond to the Covid-19 pandemic continued to be used for newly-identified activities by reallocating the unexpended funds to contactless water stations. Not much progress was made in utilizing the remaining funds during the program year; however the City of Douglas continues to monitor the progress of all projects on an ongoing basis, with the assistance of the Finance Director, who monitors spending and budget allocations. Our ultimate goal remains to comply with completing the required projects and financial reporting.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City has implemented a Citizen Participation Plan, and has worked continuously with the public and community leaders and stakeholders to determine the most pressing needs of the community in setting up the Five Year Plan. The public is given notice of all public meetings, public hearings and how to participate in the public review and comment periods via published notices in a local distribution newspaper and the City's website.

For our CAPER, the draft report was made available for public review and comment for a period of 15 days and the public was given the opportunity to provide all comments via email or written form during the public review and comment period, as well as an opportunity to attend a public hearing in person on September September 11, 2024. **[Insert public comments received here]**

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City will begin the substantial amendment process to re-direct the funding allocation and the City of Douglas objectives for program year 2023. City of Douglas staff have met to discuss the challenges with implementing the proposed infrastructure activities and have decided to re-direct the focus to an LMI area-benefit activity. The City intends to fully carry out and complete all newly-selected activities using the CDBG funding allocation for FY23.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City will begin the substantial amendment process to re-direct the funding allocation and the City of Douglas objectives for program year 2023. City of Douglas staff have met to discuss the challenges with implementing the proposed infrastructure activities and have decided to re-direct the focus to an LMI area-benefit activity. The City intends to fully carry out and complete all newly-selected activities using the CDBG funding allocation for FY23.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

Table 9 – Qualitative Efforts - Number of Activities by Program

## **Narrative**

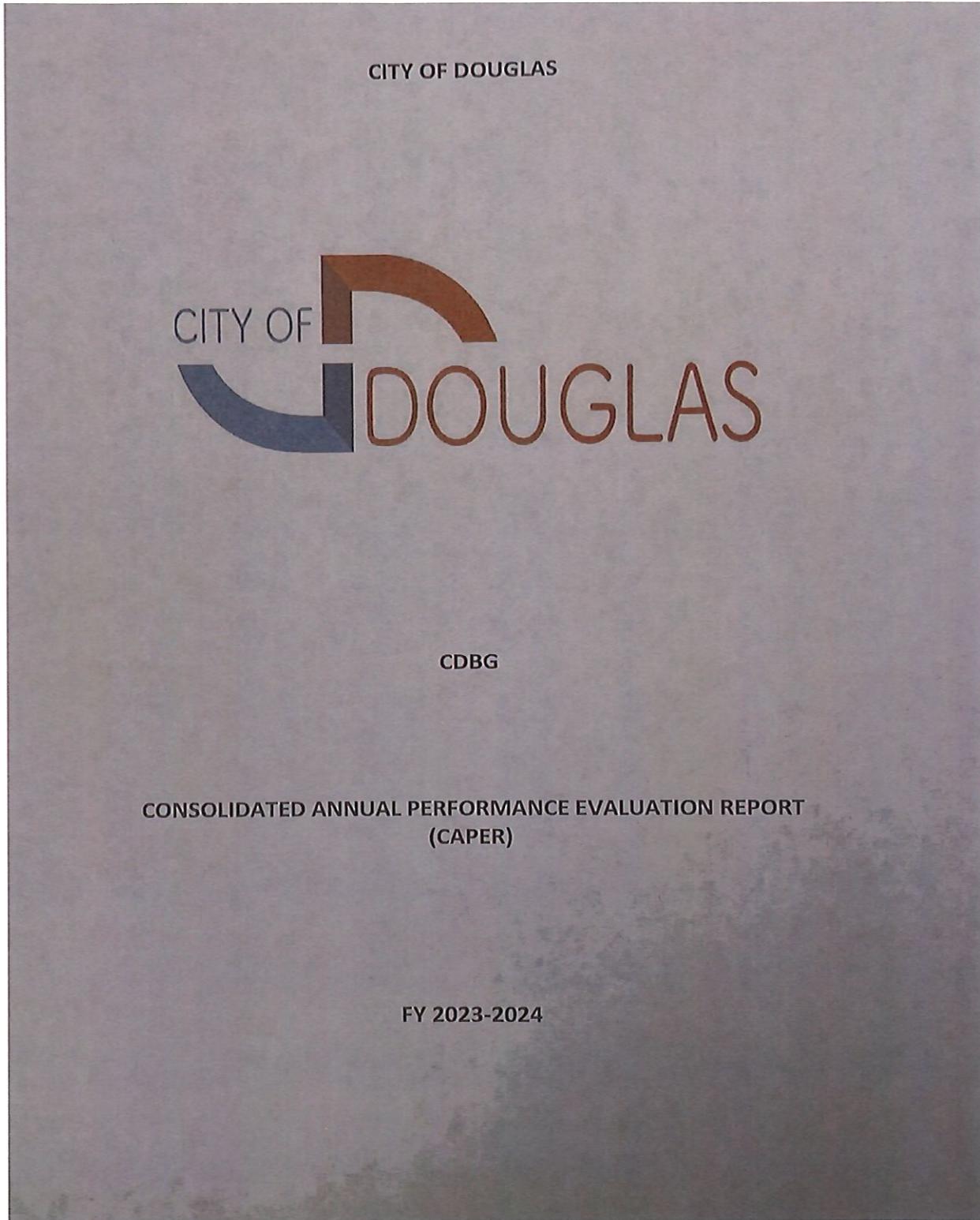
N/A

The City uses internal staff to complete CDBG projects - no outside labor is contracted.



## Attachment

### CAPER FY2023-24 cover page



# CAPER public notice

## PUBLIC NOTICE

### NOTICE OF PUBLIC HEARING AND SOLICITATION OF COMMENTS CITY OF DOUGLAS CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

The purpose of the CAPER is to report the outcomes of the use of Community Development Block Grant (CDBG) funding for the fiscal year ended June 30, 2024. The City of Douglas' Consolidated Annual Performance and Evaluation Report (CAPER) for PY 2023 will be available for public review. A public hearing will be conducted at **5:45 p.m. on September 11, 2024**, at the Douglas City Hall Council Chambers, located at 425 10<sup>th</sup> Street. The purpose of this meeting is to review the CAPER report and solicit public comments regarding the report. *Public comments will be accepted for a 15-day period beginning August 26, 2024 and ending September 10, 2024 at 5:00 p.m.* The PY 2023 CAPER will be available at the following locations: 1) on the City's website at [www.douglasaz.gov](http://www.douglasaz.gov); 2) at the front counter of the City of Douglas Administration Department located at City Hall, 425 E. 10<sup>th</sup> Street, Douglas, AZ 85607; and 3) at the scheduled public meeting listed above .

Information on the CAPER may also be obtained by written request mailed to:

City of Douglas  
Neighborhood Resources and Grants Division  
425 10<sup>th</sup> Street  
Douglas, AZ 85607  
or by written e-mail to:  
[Xenia.Gonzalez@douglasaz.gov](mailto:Xenia.Gonzalez@douglasaz.gov)

Accommodations for individuals with disabilities – Alternative format materials, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the City of Douglas Neighborhood Resources and Grants Division, 425 10<sup>th</sup> Street, Douglas, AZ 85607; (520) 417-7309.

*Asistencia en español: Para que le interpreten este aviso en español, llame al (520) 417-7309.*

For publication on: Wednesday, August 21, 2024

# CAPER Affidavit of Publication



See Proof on Next Page

## AFFIDAVIT OF PUBLICATION

State of Texas, County of Bexar, ss:

Hayden Lipsky, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC, duly authorized agent of Herald/Review Media, a newspaper printed and published in the City of Sierra Vista, County of Cochise, State of Arizona, and that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and the hereto attached was printed and published correctly in the regular and entire issue of said Herald/Review Media.

**PUBLICATION DATES:**  
Aug. 21, 2024

**NOTICE ID:** FeauhDy1UJOGYjUTZCA  
**NOTICE NAME:** Public Notice CDBG CAPER City of Douglas

## **REQUEST OF**

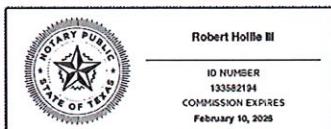
Xenia Gonzalez

I declare under penalty of perjury that the foregoing is true and correct.

(Signed) Hayden Lipsky

## **VERIFICATION**

State of Texas  
County of Bexar



Robert Hollie III

ID NUMBER  
133582194  
COMMISSION EXPIRES  
February 10, 2029

Subscribed in my presence and sworn to before me on this: 08/22/2024

Notary Public  
Electronically signed and notarized online using the Proof platform.

Public Notice CDBG CAPER City of Douglas - Page 1 of 2

**PUBLIC NOTICE**

**NOTICE OF PUBLIC HEARING AND SOLICITATION OF COMMENTS  
CITY OF DOUGLAS  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**

The purpose of the CAPER is to report the outcomes of the use of Community Development Block Grant (CDBG) funding for the fiscal year ended June 30, 2024. The City of Douglas' Consolidated Annual Performance and Evaluation Report (CAPER) for PY 2023 will be available for public review. A public hearing will be conducted at 6:45 p.m. on **September 11, 2024**, at the Douglas City Hall Council Chambers, located at 425 10th Street. The purpose of this meeting is to review the CAPER report and solicit public comments regarding the report. *Public comments will be accepted for a 15-day period beginning August 26, 2024 and ending September 10, 2024 at 5:00 p.m.* The PY 2023 CAPER will be available at the following locations: 1) on the City's website at [www.douglasaz.gov](http://www.douglasaz.gov); 2) at the front counter of the City of Douglas Administration Department, located at City Hall, 425 E. 10th Street, Douglas, AZ 85607; and 3) at the scheduled public meeting listed above.

Information on the CAPER may also be obtained by written request mailed to:  
City of Douglas  
Neighborhood Resources and Grants Division  
425 10th Street  
Douglas, AZ 85607  
or by written e-mail to:  
[Xenia.Gonzalez@douglasaz.gov](mailto:Xenia.Gonzalez@douglasaz.gov)

Accommodations for individuals with disabilities - Alternative format materials, assistive listening devices or interpretation in languages other than English are available upon 72 hours advance notice through the City of Douglas Neighborhood Resources and Grants Division, 425 10th Street, Douglas, AZ 85607; (520) 417-7309.

*Asistencia en español: Para que le interpreten este aviso en español, llame al (520) 417-7309.*

Publish: August 21, 2024

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Public Notice CDBG CAPER City of Douglas - Page 2 of 2

# PUBLIC NOTICES

CONTINUED FROM PAGE B2

**PUBLIC NOTICE**  
**COCHISE COUNTY**  
**Public Hearing Regarding Use of CDBG Funds**

Cochise County will apply for a Community Development Block Grant (CDBG) from the U.S. Department of Housing. CDBG funds must be set aside to moderate income persons and areas; however, if there is a emergency, or address an urgent community need, based upon citizen input as well as local needs, a potential project will be selected to be forwarded to the State of Arizona for a request for funding. A public hearing will be held on September 10, 2024, at 4:00 p.m. at 1415 Melody Lane, Building G, in Bisbee, AZ.

Publish: August 17, 2024

**PUBLIC NOTICE**  
**LEGAL NOTICE**  
**NOTICE OF PUBLIC HEARING**

The Cochise County Planning and Zoning Commission hereby gives notice a public hearing will be held at or after 4:00 p.m. on Wednesday, September 11, 2024, at the Cochise County Board of Supervisors Hearing Room, at 1415 Melody Lane, Building G, in Bisbee, Arizona.\*

The Cochise County Board of Supervisors hereby gives notice that a public hearing will be held at or after 4:00 p.m. on Tuesday, September 11, 2024, at the Cochise County Board of Supervisors Hearing Room, at 1415 Melody Lane, Building G, in Bisbee, Arizona.\*

Meetings are also held virtually. Email the address below to obtain a meeting link.

Docket #Z24-14/CPA24-04 (Bisbee Rd). The county received concurrent Comprehensive Plan amendment and rezoning application from Clark and Alonso Eastman (applicants) for property located at 653 E. Clark Rd, Bisbee, AZ 85603 (APN 101-48-005). The applicant requests the following changes: land use designation from R-1 Residential to R-2 Residential/Rural; growth area category from C-Rural Community to C-Rural; and zoning classification from R-1 (Residential District, one dwelling per 36,000 square feet) to R-2 (Rural District, one dwelling per acre). The property is currently a single family residence and totals about 5 acres.

Details of the above Docket are on file in the Cochise County Development Services Department and may be examined during office hours. Inquiries may be directed to Matthew Taylor, case planner, by email at matthew.taylor@cochise.az.gov. All persons interested in said matter may appear at the public hearings. The public hearings will be held at or after a later date at the Chair's discretion if the above docket has not been heard by the Planning and Zoning Commission by 4:00 p.m. on the scheduled meeting date. At the hearing, the Commission will forward a recommendation to the Board of Supervisors, who will hear the Docket at a subsequent public hearing on the date and time above.

Publish: August 21, 2024

**PUBLIC NOTICE**  
**COCHISE COUNTY**  
**NOTICE OF PUBLIC HEARING**

Cochise County will apply for a Community Development Block Grant (CDBG) from the U.S. Department of Housing. CDBG funds must be set aside to moderate income persons and areas; however, if there is a emergency, or address an urgent community need, based upon citizen input as well as local needs, a potential project will be selected to be forwarded to the State of Arizona for a request for funding. A public hearing will be held on September 10, 2024, at 4:00 p.m. at 1415 Melody Lane, Bisbee, AZ.

Publish: August 21, 2024

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Publish: August 21, 2024

Details of the above Docket are on file in the Cochise County Development Services Department and may be examined during office hours. Inquiries may be directed to Matt Connors, Director, by calling 520-432-9269 or via email at matt.connors@cochise.az.gov. All persons interested in said matter may appear at the public hearings. The public hearings will be held at or after a later date at the Chair's discretion if the above docket has not been heard by the Planning and Zoning Commission by 4:00 p.m. on the scheduled meeting date. At the hearing, the Commission will forward a recommendation to the Board of Supervisors, who will hear the Docket at a subsequent public hearing on the date and time above.

Publish: August 21, 2024

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Publish: August 21, 2024

**PUBLIC NOTICE**  
**ARTICLES OF INCORPORATION**

**HONORABLE CORPORATION**

ENTITY INFORMATION

ENTITY NAME: MARTIN III,

ENTITY NUMBER: 23622099

ENTITY TYPE: Domestic

Non-profit Corporation

ENTITY DATE:

10/01/2024

CHARACTER OF BUSINESS:

Other Services (except Professional Administration)

PROPOSED NAME:

MEMBERS: NO

CORPORATION WILL NOT HAVE MEMBERS: YES

STATUTORY AGENT INFORMATION

STATUTORY AGENT NAME:

Kevin P Martin

STATUTORY ADDRESS:

4521 Via Felipe, Sierra Vista, AZ 85635

MAILING ADDRESS:

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## CAPER public hearing sign in sheet



## MC Agenda CAPER public hearing

