



Embracing our Heritage, Advancing our Future

425 E. 10th Street • Douglas, AZ 85607 • **Permitting** (520) 417-7329
permits@douglasaz.gov • www.douglasaz.gov/290/Development-Services

Abrazando nuestro patrimonio, avanzando en nuestro futuro

William D. Osborne, AICP, City Planner
Development Services

Variance Request Application

Please print in black ink only.
Imprima solo en tinta negra.

Application Fee and Public Notice Fee...See Fee Schedule
Cuota de Solicitud y Cuota de Aviso Público...Ver Lista de Cuotas

Application Name/Nombre de la Aplicación: VAR- -			
Requested Variance/Variación Solicitada:			Zoning District/Distrito de Zonificación:
Site Address/Sitio Dirección (Job Location/Locación de Trabajo):			
County APN(s)/Número(s) de Parcela del Tasador del Condado:			Acres:
¼ Section/Cuarto de Sección:	Section/Sección:	Township/Municipio:	Range/Intervalo:
		S	E
Applicant/Solicitante: (required/requeridos)			
Name/Nombre:		Phone/Teléfono:	
Mailing Address/Dirección de Envío:		City/Ciudad, State/Estado, Zip/Código postal:	
E-Mail Address:			
Property Owner (if not Applicant)/Dueño de la Propiedad (si no es Solicitante):			
Name/Nombre:		Phone/Teléfono:	
Mailing Address/Dirección de Envío:		City/Ciudad, State/Estado, Zip/Código postal:	
E-Mail Address:			
The above signed property owner(s) certify that the above information is true and correct to the best of his/her/their knowledge and under penalty of perjury, each states that they are all of the legal owners of the property described above and designate the following party to act as their agent with respect to this application.			
Agent/Agente (required if primary contact is different from Applicant)/obligatorio si el contacto principal no es el Solicitante):			
Name/Nombre:		Phone/Teléfono:	
Mailing Address/Dirección de Envío:		City/Ciudad, State/Estado, Zip/Código postal:	
E-Mail Address:		License #/Número de Licencia:	
◆ ◆ ◆ ◆			
OFFICE USE ONLY			
Date Application Received:		Received by:	
Date Application Complete:		Completeness Review by:	
Minor (Administrative) or Major (Board of Adjustment)		Initialed by:	

Notice required by A.R.S. § 9-495, as amended by SB 1382

Arizona Revised Statute § 9-495 requires in any written communication between a city or town and a person to provide the name, telephone number, and email address of the employee who is authorized and able to provide information about the communication if the communication does any of the following:

1. Demands payment of a tax, fee, penalty, fine or assessment;
2. Denies an application for a permit or license that is issued by the city or town; or
3. Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the city or town.

An employee who is authorized and able to provide information about any communication that is described above shall reply within five (5) business days after the city or town receives that communication.



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Variance Request Application Checklist/

Lista de Verificación de Solicitud de Aplicación de Variación

All plans must be completed and clearly legible. Note on plans whether an item is existing or proposed.

Todos los planos deben estar completos y claramente legibles. Anote en los planes si un artículo existe o se propone.

Subject Address or Area/Asunto Dirección o Área : The affected area of the rezone proposal/
El área afectada de la propuesta de rezonificación.

REQUIRED FOR ALL VARIANCE APPLICATIONS/

REQUERIDO PARA TODAS LAS APLICACIONES VARIANTES :

☐ SITE PLAN Details/PLAN DE SITIO Detalles

- | | |
|--------------------------|---|
| ☐ | 1. Vicinity Map with North Arrow and Scale/Mapa de cercanías con flecha de norte y escala. |
| ☐ | 2. Engineering Scale at 1 in. = 10 ft. or 20 ft./Escala de Ingeniería a 1 pulg. = 10 pies o 20 pies. |
| ☐ | 3. All property lines with dimensions in U.S. feet and inches/Todas las líneas de propiedad con dimensiones en pies y pulgadas estadounidenses . |
| ☐ | 4. Show locations, uses, and dimensions of all proposed and existing structures on site, including distances from property lines and other buildings/Mostrar ubicaciones, usos y dimensiones de todas las estructuras propuestas y existentes en el sitio, incluidas las distancias desde los límites de la propiedad y otros edificios . |
| ☐ | 5. Location of all easements for access and utilities, if applicable/Ubicación de todas las servidumbres de acceso y servicios públicos, si corresponde . |
| ☐ | 6. Name(s) of any street(s) adjoining the project site/Nombre(s) de cualquier calle(s) contigua(s) al sitio del proyecto . |
| ☐ | 7. Existing and proposed driveway, curbing and sidewalk with surface materials noted/Calzada existente y propuesta, bordillo y acera con materiales de superficie anotados . |
| ☐ | 8. Location, height, and material of walls and fences/Ubicación, altura y material de muros y cercas . |

☐ PURPOSE STATEMENT/DECLARACIÓN DE PROPÓSITO

I(We) seek the granting of a Variance for the Subject Address(Area) because.../Yo (Nosotros) busco (buscamos) la concesión de una Variación para el Asunto de la Dirección (Área) porque ...[Please attach letter, if needed/Adjunte una carta, si es necesario]