

City of Douglas Modified Reopening Plan

As Cochise County has seen a decrease in number of active cases for several weeks now, certain City facilities will reopen for public access with limited services and/or hours of operation starting Monday, September 14, 2020. Services will be limited to allow for best-practices developed in response to COVID-19. Below is a description by facility.

City Hall Offices, 425 10th Street:

- Offices will be open for public access from 9:30am to 5:00pm, Monday through Friday.
- Conducting business online, mail, email & phone is still encouraged.
- Public services provided at City Hall by area are:
 - Finance – business licenses, sales tax questions, and ambulance payments; phone # (520) 417-7333
 - Finance (Utility Billing) – service changes or new water service and utility payments; www.municipalonlinepayments.com/douglasaz; phone # (520) 417-7334
 - Development Services – planning, code enforcement, building permits, and inspections; phone # (520) 417-7314
 - Housing - eligibility, re-certification, FSS outreach and tenant reporting; phone # (520) 417-7385
 - Human Resources – employment applications and notice of claims; phone # (520) 417-7326

Visitor Center / Transit Offices, 345 16th Street:

- Offices will be open for public access from 9:30am to 12:00pm and from 1:30pm to 4:00pm, Tuesday through Friday.
- Conducting business online, mail, email & phone is still encouraged.
- Visitor Center phone # (520) 417-7354
- Transit Office phone # (520) 417-7400

Library, 560 10th Street:

- Library will be open by appointment only from 10:00am to 4:00pm, Monday through Friday. All appointments begin at the top of the hour and end after 45 minutes to allow for sanitizing between appointments.
- Limited number of appointments will be available each hour for both the Library and Computer Lab.
- Children must be accompanied by a parent or caregiver for Children's Library use.

- Library's Curbside Pickup Service will continue to be available from 11:00am to 3:00pm.
- Library Phone # (520) 417-7352

Aquatic Center, 1551 15th Street:

- Facility will be open for lap swim on a first come first served basis.
 - Monday, Wednesday and Friday from 5:00am to 8:00am and from 6:00pm to 8:00pm.
 - Maximum 12 lap swimmers per hour and 45 minutes swim time.
 - Come ready to swim and leave wet; showers closed; restrooms available.
- Aquatic Center phone # (520) 417-7346

Parks Facilities:

- Access to the following facilities will resume:
 - Tennis Courts
 - Basketball Courts
 - Ball Fields
 - Skate Park
 - Racquetball Courts
 - Playgrounds
 - Splash pad
 - Ramadas
 - Restrooms
- Governor's Executive order which limits gathering to 50 will be followed.

City facilities that have continued to remain open:

Cemetery phone # (520) 417-7347
Public Works phone # (520) 417-7329

Other City facilities that will continue to provide services by appointment are:

Police phone # (520) 417-7550
Fire phone # (520) 417-7371
Animal Shelter phone # (520) 417-7567

- ✚ **All public entering any City facility will be required to wear a face covering, as outlined in the City of Douglas proclamation.**
- ✚ **Public not able to wear face coverings may contact the facility and conduct business online, phone, email, mail, or curbside.**
- ✚ **Facilities will be sanitized as much as possible.**
- ✚ **Hand sanitizing stations will be available.**
- ✚ **Social distancing must be maintained.**
- ✚ **We want to remind you to please stay home if you're sick.**