City of Douglas Modified Reopening Plan

As Cochise County has seen a decrease in number of active cases for several weeks now, certain City facilities will reopen for public access with limited services and/or hours of operation starting Monday, September 14, 2020. Services will be limited to allow for best-practices developed in response to COVID-19. Below is a description by facility.

City Hall Offices, 425 10th Street:
- Offices will be open for public access from 9:30am to 5:00pm, Monday through Friday.
- Conducting business online, mail, email & phone is still encouraged.
- Public services provided at City Hall by area are:
  - Finance – business licenses, sales tax questions, and ambulance payments; phone # (520) 417-7333
  - Finance (Utility Billing) – service changes or new water service and utility payments; www.municipalonlinepayments.com/douglasaz; phone # (520) 417-7334
  - Development Services – planning, code enforcement, building permits, and inspections; phone # (520) 417-7314
  - Housing – eligibility, re-certification, FSS outreach and tenant reporting; phone # (520) 417-7385
  - Human Resources – employment applications and notice of claims; phone # (520) 417-7326

Visitor Center / Transit Offices, 345 16th Street:
- Offices will be open for public access from 9:30am to 12:00pm and from 1:30pm to 4:00pm, Tuesday through Friday.
- Conducting business online, mail, email & phone is still encouraged.
- Visitor Center phone # (520) 417-7354
- Transit Office phone # (520) 417-7400

Library, 560 10th Street:
- Library will be open by appointment only from 10:00am to 4:00pm, Monday through Friday. All appointments begin at the top of the hour and end after 45 minutes to allow for sanitizing between appointments.
- Limited number of appointments will be available each hour for both the Library and Computer Lab.
- Children must be accompanied by a parent or caregiver for Children’s Library use.
• Library’s Curbside Pickup Service will continue to be available from 11:00am to 3:00pm.
• Library Phone # (520) 417-7352

Aquatic Center, 1551 15th Street:
• Facility will be open for lap swim on a first come first served basis.
  o Monday, Wednesday and Friday from 5:00am to 8:00am and from 6:00pm to 8:00pm.
  o Maximum 12 lap swimmers per hour and 45 minutes swim time.
  o Come ready to swim and leave wet; showers closed; restrooms available.
• Aquatic Center phone # (520) 417-7346

Parks Facilities:
• Access to the following facilities will resume:
  o Tennis Courts
  o Basketball Courts
  o Ball Fields
  o Skate Park
  o Racquetball Courts
  o Playgrounds
  o Splash pad
  o Ramadas
  o Restrooms
• Governor’s Executive order which limits gathering to 50 will be followed.

City facilities that have continued to remain open:
Cemetery phone # (520) 417-7347
Public Works phone # (520) 417-7329

Other City facilities that will continue to provide services by appointment are:
Police phone # (520) 417-7550
Fire phone # (520) 417-7371
Animal Shelter phone # (520) 417-7567

All public entering any City facility will be required to wear a face covering, as outlined in the City of Douglas proclamation.
Public not able to wear face coverings may contact the facility and conduct business online, phone, email, mail, or curbside.
Facilities will be sanitized as much as possible.
Hand sanitizing stations will be available.
Social distancing must be maintained.
We want to remind you to please stay home if you’re sick.