

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The 2020 Annual Action Plan for the City of Douglas has been prepared in response to a consolidated process developed by the U.S. Department of Housing and Urban Development (HUD) for its formula grant programs.

The City participates in the CDBG program and is required to prepare and submit an action plan for HUD approval in order to receive Community Development Grant Funds. This Annual Action Plan serves as an application for federal funds under HUD's formula grant programs and provides a basis for assessing performance.

The Annual Action Plan is developed in a manner specified by HUD, and the City has followed the prescribed format in completing the plan. The Plan was developed using HUD and U.S. Census data for demographics and housing, input from neighborhood meetings and stakeholder interviews, surveys, and past program performance. During the planning process, the City conducted public meetings with multiple City Departments, and with the City Council. The purpose of this process was to receive citizen input on the current housing and community development needs of the City.

This section constitutes the 2020 Annual Action Plan of the Five-Year Consolidated Plan. It sets forth a description of activities for the use of funds that are expected to become available during the coming Federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken. The formula allocation for the Community Development Block Grant program is \$172,679.00

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The needs in the City are numerous and varied. The principal needs identified in the Consolidated Plan for 2019-2023 are: 1) public facility and infrastructure improvements; 2) Public facility improvements and upgrades; 3) ADA accessibility to public facilities and amenities; 4) park improvements; 5) decent housing - retain affordable housing stock and increase the availability of affordable housing especially to assist homeless persons and persons at risk of becoming homeless; and 6) Economic development

In FY 2019, the City focused on public facilities improvements to the City's Aquatic Center to include: a new dehumidifying system, a new pool pump, new LED lighting around the exterior of the building, as well as new LED lighting for the basketball court adjacent to the Aquatic Center facility; and a new roof covering the new dehumidifier and pool pump.

For FY 2020, the City's focus will be on street improvements as a priority for the City's low- and moderate-income neighborhoods. The FY20 Plan targets infrastructure projects (curbing, sidewalk and ADA ramps, and pavement replacement/reconstruction) in low- and moderate-income areas of the City. These projects are scattered locations throughout the City's low- and moderate-income neighborhoods, primarily located in Census Tract 9.

In the future, the City feels it is imperative that the focus remains on the public facility and infrastructure aspects of the plan. The City believes that meeting these basic needs will help build a strong, safe, and healthy community that will, hopefully, encourage a variety of economic opportunities and contribute to an enhanced quality of life for the residents, particularly the low and moderate-income residents.

All costs associated with the project have been taken into consideration and are accounted for in the preparation of the action plan.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City is currently working from its most recent five-year strategic planning document, Consolidated Plan 2019-2023. The Plan outlines the City's needs and projects for primarily the low- and moderate-income persons in the City. In previous program years, the City implemented the programs outlined in the Consolidated Plan 2014-2018.

The priority needs identified in the 2014/2015-2018/19 Consolidated Plan include public improvements to revitalize neighborhoods; rehabilitate housing for owner and renter units; assist the homeless,

extremely low-income households threatened with homelessness, and programs for the youth and elderly.

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The Action Plans 2014-2018 targeted infrastructure projects, housing rehabilitation and emergency rental assistance targeted for homelessness prevention, public facilities improvements to benefit the City's youth (replacement of playground equipment in one of the City's major parks located within a low- and moderate-income neighborhood), and the establishment of a community center to benefit all area residents, with a focus on programs for the youth and elderly population. Projects for 2014, 2015 and 2017 are 100% complete. 2016 projects - Housing rehabilitation of four (4) homes of elderly/disabled homeowners is 100% complete; staff is actively working to qualify households in imminent danger of becoming homeless for the emergency rental assistance funding from this program year. FY2018 proposed community center project is not feasible within a reasonable timeframe.

Instead the City has submitted a proposal to HUD to amend the 2018 Action Plan to include improvements to our Veteran's Park that include shading over the new playground equipment, lighting and a new pump for our City pool enhancing programs for the youth and elderly. The substantial amendment is awaiting HUD review and approval for the proposed use of funds.

In the future, the City feels it is imperative that the focus remains on the public facility and infrastructure aspects of the plan. The City believes that meeting these basic needs will help build a strong, safe, and healthy community that will, hopefully, encourage a variety of economic opportunities and contribute to an enhanced quality of life for the residents, particularly the low and moderate-income residents.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City employs diverse methods to encourage on-going participation from residents, community service providers, and existing and potential community development partners. The participation process for the Annual Plan included public notices; a 30-day public comment period; three public hearings and an additional 15-day public review and comment period; and consultation with City staff and elected officials. In the end, the planning process yielded the active involvement and input of citizens, stakeholders, and governmental departments.

The FY 2020 Annual Action Plan does not deviate from the Five Year Consolidated Plan Document and Strategic Plan for 2019-2023.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

As described above, the public had opportunities to provide input on the Annual Action Plan. A public hearing was held on March 16, 2020. The annual action plan was made available to the public for review for a 30 day comment period, beginning April 1, 2020. A second public hearing was held on May 14, 2020, to discuss possible revisions to the original proposed use of funds to incorporate CARES ACT Covid-19 funds. The annual action plan was made available for public review and comment from May 22, 2020 to June 8, 2020. A final public hearing was held on June 10, 2020, prior to the City of Douglas Mayor and Council meeting, at which the Annual Plan was approved. There were no public comments received at the Public Hearing on March 16, 2020. No public comments were received during the Zoom digital public hearing held on May 14, 2020. No public comments were received during the public review and comment period(s). No public comments were received at the Public Hearing on June 10, 2020, prior to Mayor and Council approval of the annual action plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

## **7. Summary**

Please see the preceding responses, as they address the key points.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DOUGLAS	City of Douglas Housing Department

Table 1 – Responsible Agencies

### Narrative (optional)

The Housing Department is the lead agency for the implementation of the Annual Action Plan, as well as the responsible party for the processing and distribution of federal funds under the CDBG program, once allocated by the federal government and approved by the City Council.

Other offices and agencies responsible for executing and administering programs covered by the Annual Action Plan include Deputy City Manager, the Finance Department and the Public Works Department.

### Consolidated Plan Public Contact Information

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City employs diverse methods to encourage on-going participation from residents, community service providers, and existing and potential community development partners. The participation process for the Annual Action Plan included public notices; a 30-day public comment period; two public hearings and an additional 15-day public review and comment period; a third and final public hearing prior to Mayor & Council approval and consultation with City staff and elected officials. In the end, the consolidated planning process yielded the active involvement and input of both governmental departments and citizens.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

During this Five-year Consolidated Plan period, the City is developing greater coordination between all active agencies in Douglas in an effort to minimize any duplication of efforts. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

As needed, the Housing Department will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Douglas.

The City of Douglas, through its Public Housing Authority (PHA), offers Section 8 Housing Choice Vouchers to low income residents. Priority is given to extremely and very low income residents. In addition, waiting list preferences are offered to applicants as follows: Veterans and Elderly/Disabled households; local preferences as follows: Working Families (20+ hours per week), Resident of City of Douglas, Victims of Domestic Violence and Involuntary Displacement due to disaster (i.e. fire). The Housing Authority of Cochise County administers county-wide assistance (to include the City of Douglas) of two additional programs; HOPWA (Housing Opportunities for People With Aids) and VASH (Veterans Administration Supportive Housing) through collaboration with the Veterans Administration, which is targeted to assist homeless veterans throughout Cochise County.

There are currently 11 affordable housing apartment complexes located within the city limits of Douglas.

The PHA also works in collaboration with the Catholic Community Services, "House of Hope" Domestic Violence Crisis Shelter, by offering a preference on the Section 8 waiting list to women and their children who have been victims of domestic violence.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City participates in the Balance of State Continuum of Care Meetings that the Arizona Department of Housing hosts on a quarterly basis. Efforts are being made to further build contacts and relationships with local, county, and regional entities to support and implement CDBG programs.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Not Applicable

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	City of Douglas Department of Public works
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Infrastructure & Public Facilities
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs
2	<b>Agency/Group/Organization</b>	City of Douglas Finance Department
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Infrastructure and Public Facilities
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs
3	<b>Agency/Group/Organization</b>	City of Douglas Leisure Services Dept.
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs
4	<b>Agency/Group/Organization</b>	City of Douglas Public Library
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Public facilities
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs

5	<b>Agency/Group/Organization</b>	Douglas ARC
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs
6	<b>Agency/Group/Organization</b>	House of Hope
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs
7	<b>Agency/Group/Organization</b>	Sun Ray Family Apartments
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs
8	<b>Agency/Group/Organization</b>	Casas de Esperanza
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, e-mail, correspondence; better understanding of needs

**Identify any Agency Types not consulted and provide rationale for not consulting**

To the best of its ability, the City is in contact with all known agencies and organizations involved in activities that are relevant to CDBG activities and programs.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Arizona Department of Housing (ADOH), Special Needs Housing Office.	Integrate efforts with State Plan through the Balance of State Continuum
Cochise County Comprehensive Plan	Cochise County Planning Department	Comprehensive Plan provides overall direction for County growth
Area Agency on Aging	SEAGO	SEAGO provideselderly & aging services through their Area Agency on Aging, to include transportation funding and senior nutrition services to all of southern Arizona.
Administrative Plan	Housing Authority of Cochise County	CCHA provides housing assistance in all of Cochise County, including supportive housing for veterans(VASH) and persons with HIV/AIDS (HOPWA)
Domestic Violence Crisis Shelter	House of Hope	The House of Hope provides temporary, emergency housing to victims of domestic violence (men, women & children) in our City
Services for Disabled Individuals	Douglas ARC	Douglas ARC provides services and employment opportunities for disabled adult persons in the City of Douglas.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

As noted above, the City will coordinate with a range of public entities in the development and execution of a range of programs and activities.



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City considers the involvement of its low- and moderate-income residents and those agencies that serve the low- and moderate-income residents to be essential to the development and implementation of its Annual Action Plans.

Publicized public hearings were held on three occasions – on March 16, 2020, on May 14, 2020 to discuss the possible use of CARES ACT Covid-19 funds and on June 10, 2020. These sessions were part of a concerted effort to obtain as much public input as possible in the preparation of the Plan. The draft plan was made available for public review and comment on the City website and made available in hard copy at the City offices between April 1, 2020 and April 30, 2020. A final public hearing was held on June 10, 2020, immediately preceding the Mayor & Council meeting at which the Annual Action Plan was submitted for approval at the regularly scheduled meeting.

The City of Douglas has identified Census Tracts 8 and 9 as low/mod Census Tracts, and historically, all infrastructure projects funded by CDBG have been targeted in these areas. These areas represent the Douglas Original Townsite and the majority of the homes in these areas were constructed prior to 1970.

The City ensures that all Public Hearings are held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. Because all public facilities were closed for an extended period of time due to the Covid-19 pandemic, people did not have the option to attend meetings in person. However, the City offered digital meeting options for all public hearings and all Mayor & Council meetings held during the closures. Upon request, in advance of the meeting, the City attempts to make accommodations for those individuals in need of special assistance. The City also provides technical assistance workshops for all interested in the programs.

The Citizen Outreach Participation Table below provides details about the various outreach efforts.

#### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	Placed required notices in the City newspaper, on City's website and broad distribution by email invite	Not Applicable	Not Applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	Staff present at the Public Hearing held on March 16, 2020 were Xenia Gonzalez, Housing Manager; Luis Pedroza, City Treasurer and Finance Director; Peter Gardner, City Planner and Rene Rios, Procurement Specialist	Proposed Use of funds: Infrastructure improvements to include: curbing, sidewalk & ADA ramps, and re-surfacing of City Streets in scattered locations of Census Tract 9, which is a low- to moderate-income census tract within the City of Douglas.	N/A	
3	Public Review and Comment Period	Non-targeted/broad community	No response	No public comments received	N/A	
4	Newspaper Ad	Non-targeted/broad community	Placed required notices in the City newspaper, on City's website and broad distribution by email invite	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	The second public hearing to discuss possible amendment to the FY20 annual action plan was held on May 14, 2020. Staff present at the public hearing included Dawn Prince, Deputy City Manager; Luis Pedroza, Finance Director/City Treasurer; and Xenia Gonzalez, Housing Manager.	No public comments were received	N/A	
6	Additional Public Review and Comment Period	Non-targeted/broad community	No response	No public comments received	N/A	
7	Public Hearing	Non-targeted/broad community	The third and final public hearing to discuss the proposed use of funds for FY20, prior to Mayor and Council approval on June 10, 2020		N/A	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	City Council Meeting	Non-targeted/broad community			N/A	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The Community Development Block Grant (CDBG) program is the source of funds for the following programs and activities.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	172,679	0	0	172,679	0	

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will cultivate funding partners who can match the City's investment of CDBG funds. The City administration recognizes that the City's annual entitlement and formula allocations are not enough to meet all its needs. Additional funds need to be raised to ensure that more infrastructure improvements, affordable housing, and community/public services are available for those in need.

Matching requirements will be satisfied with other eligible financial resources and/or in-kind services, and the City will continue to seek this type of matching as well as financial matches.

The City of Douglas Housing Authority receives HUD funds for the City's Housing Choice Voucher program.

The City uses general fund resources for infrastructure and community service activities on a regular basis, but such funds are becoming increasingly limited in light of other needs and priorities across the City. While the City actively seeks additional funding from a range of sources, many of these sources are applications for highly competitive grants, and there is no assurance of receiving these funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City does not own any property or land that could be used to address the needs identified in this plan.

**Discussion**

City of Douglas's anticipated funding allocation from CDBG will address the City's goal of public facility and infrastructure improvements. Moreover, the City of Douglas will seek to cultivate funding partners who can contribute to the City's investment of CDBG funds.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Infrastructure Improvements	2014	2019	Non-Housing Community Development	Low/Mod Neighborhoods	Public Improvements/Infrastructure	CDBG: \$151,958	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7874 Persons Assisted
2	Provision of Needed Services	2016	2019	Non-Homeless Special Needs			CDBG: \$20,721	

Table 6 – Goals Summary

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Infrastructure Improvements
	<b>Goal Description</b>	FY 2020 funding will target infrastructure improvements to include: curbing, sidewalk and ADA ramps and pavement improvements/replacement in scattered locations throughout Census tract 9, a low- to moderate-income census tract within the City of Douglas.
<b>2</b>	<b>Goal Name</b>	Provision of Needed Services
	<b>Goal Description</b>	FY2020 Program Administration costs

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

FY 2020 funding will be allocated towards infrastructure improvements in scattered locations throughout Census Tract 9 of the City of Douglas. Infrastructure improvements will include: curbing, sidewalk and ADA ramps and repair/replacement of street pavement.

The activities were prioritized as part of the Consolidated Plan process, in which public meetings were held, and public needs assessments were conducted. The proposed allocation of funds for FY2020 does not deviate from the goals outlined in the Consolidated Plan for 2019-2023.

The obstacles the City has encountered with these programs in the past is not having sufficient resources to meet all of the City's varied needs.

The City of Douglas has the capacity to oversee and implement this project through the Public Works Department and contractors.

#### Projects

#	Project Name
1	Infrastructure Improvements
2	Program Administration

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These priorities were established through the City's Citizen Participation Plan when identifying priorities for the Five Year Strategic Plan. Public participation was solicited through meetings with individuals and organizations, as well as through email correspondence. Public Hearings were held on March 16, 2020, May 14, 2020 and June 10, 2020, to discuss the Annual Plan.

**AP-38 Project Summary**  
**Project Summary Information**



<b>1</b>	<b>Project Name</b>	Infrastructure Improvements
	<b>Target Area</b>	Low/Mod Neighborhoods
	<b>Goals Supported</b>	Infrastructure Improvements Provision of Needed Services
	<b>Needs Addressed</b>	Public Improvements/Infrastructure
	<b>Funding</b>	CDBG: \$151,958
	<b>Description</b>	Infrastructure improvements to include scattered locations throughout Census tract 9 to include: curbing, sidewalk and ADA ramps and repair/resurface pavement of City streets
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The proposed infrastructure improvements, although located within Census tract 9, offer a city-wide benefit as the activities will improve the condition of streets in use by the general population.
	<b>Location Description</b>	Scattered locations throughout Census tract 9 to include International Avenue to 10th Street, from Pan American Avenue to A Avenue.
	<b>Planned Activities</b>	Curbing, sidewalk and ADA ramps and repair/resurface pavement of City streets
<b>2</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure Improvements
	<b>Needs Addressed</b>	Public Improvements/Infrastructure Public Facilities
	<b>Funding</b>	CDBG: \$32,595
	<b>Description</b>	Program administration
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The target area that has been identified for FY 2020 CDBG funding are infrastructure improvements in low- and moderate-income areas of the City, in addition to improving the City as a whole benefit.

The City estimates that 100% of its CDBG funds will be used to benefit low- and moderate-income persons citywide.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Low/Mod Areas	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The funding will be designated for infrastructure improvements, as these are a priority for the City's low/mod neighborhoods. Improvements will be made on scattered located identified within low- and moderate-income areas of the City.

The City has worked closely with the public and civic leaders to ascertain the priority needs within the targeted areas.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City will not use FY20 CDBG funds for affordable housing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Douglas Housing Authority does not own any public housing units.

### **Actions planned during the next year to address the needs to public housing**

N/A

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Douglas does not own any Public Housing units. The City of Douglas Housing Authority administers the Section 8 Housing Choice Voucher rental assistance program; the Section 8 program does not, at this time, offer homeownership assistance to voucher recipients.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Authority is not designated as a troubled agency.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

N/A

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City participates in the State of Arizona Department of Housing's annual "Point of Time" Count for its Balance of State Continuum of Care (BOSCO). The City of Douglas Housing Authority refers people to local and regional agencies who provide resources to families in need

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City does not operate any emergency shelter or transitional housing programs, but is aware of and cooperates with established County and regional programs and refers persons/families as necessary.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Catholic Community Services of Southern Arizona, operates a local shelter for men and women who are victims of domestic violence. The Housing Authority of Cochise County (HACC) operates the VASH (Veteran's Administration Supportive Housing) program throughout the County, which benefits local Veterans with housing assistance. The HACC also operates the HOPWA (Housing Assistance for Persons With AIDS) program, which also benefits Douglas residents.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

A portion of the City of Douglas's FY16 CDBG entitlement funds was designated to assist low-income individuals and families in danger of becoming homeless. 2016 AAP calls for temporary emergency rental assistance for up to 5 households in danger of becoming homeless - a portion of the funds have been utilized and the City of Douglas is continuing to accept applications for the temporary assistance.

**Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The most important impediment revolves around the lack of Federal and State resources for affordable housing initiatives. The lack of programs and resources to reduce excessive rent or mortgage burdens to qualified persons is a key factor.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Douglas does not put any limitations on growth. Through vehicles such as zoning ordinances, subdivision controls, permit systems, and housing codes and standards, the City has attempted to ensure the health, safety, and quality of life of its residents while minimizing the barriers that may impede the development of affordable housing.

The primary means to address this issue in Douglas will be a housing rehabilitation program (and an emergency repair program) for both owner and renter properties in order to keep persons in their homes. The City will continue to provide rental assistance through its Public Housing Authority and seek to develop affordable housing projects. The latter efforts will be limited because of the amount of funds available and the many competing needs.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City will concentrate on completing its FY 2016 and FY 2018 activities which consist of temporary emergency rental assistance program for households in imminent danger of becoming homeless and public facility improvements to Veterans Park, while continuing to build collaboration opportunities with local social service agencies, towards meeting the goals established in the Consolidated Plan, through its Citizen Participation Process. By working together, the City can continue to reinforce those programs, which benefit low and very low income residents.

### **Actions planned to address obstacles to meeting underserved needs**

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds.

### **Actions planned to foster and maintain affordable housing**

The City will continue to operate its Section 8 Housing Choice Voucher program. We will continue to seek other funding sources, such as HOME, State Housing Fund, for housing rehabilitation programs. There continues to be a great need for these programs in the community, and funding sources are scarce.

### **Actions planned to reduce lead-based paint hazards**

The City will incorporate all HUD requirements concerning lead-based paint abatement into its housing rehabilitation programs, will see that program participants are informed about lead-based paint hazards and will see that all abatement work is undertaken by qualified contractors who have completed US HUD and EPA lead training courses.

### **Actions planned to reduce the number of poverty-level families**

Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funds for services to very low-income households. CDBG can provide funding for meeting these critical basic needs, but these efforts will be constrained by the amount of funds available and competing



priority needs.

### **Actions planned to develop institutional structure**

The City will seek partners in the development of a service delivery system and will seek to enhance the relationship with existing partners in City departments and social service agencies to coordinate the delivery of programs and services. Also the city will seek opportunities to leverage the limited available resources.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City maintains a close relationship with state, regional, and county organizations that provide assistance to low- and moderate-income persons as well as the homeless.

The City will work closely with local non-profit organizations to actively encourage housing programs for low- and moderate-income persons. Also, the Housing Department will develop and maintain a positive relationship with the builders, developers, and financial institutions in the region. This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects.

### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



