

CITY OF DOUGLAS LOCAL PENSION BOARD – JOINT FIRE & POLICE
MEETING MINUTES
December 2, 2025

1. CALL TO ORDER:

Ms. Ana Urquijo called the Joint meeting to order at 4:01 p.m. through Teams and in the HR Training Room at City Hall, 425 10th Street, Douglas, Arizona.

2. ROLL CALL:

Fire Members Present: Frank Stevens, Carlos Guido, Oscar Elias

Fire Members Absent: Danya Acosta, John Trujillo

Police Members Present: Frank Stevens, Carlos Guido, Ana Urquijo, Michael Lomeli, Edward Noriega

Police Members Absent:

Others Present: Rocio Garcia-Pedroza (Board Secretary)

3. a) REVIEW AND APPROVAL OF MEETING MINUTES FROM December 17, 2024, for Local Pension Board Fire.

Frank Stevens moved to approve the meeting minutes from December 17, 2024. Oscar Elias seconded the motion.

No discussion was made. All were in favor. Motion passed.

b) REVIEW AND APPROVAL OF MEETING MINUTES FROM December 17, 2024, for Local Pension Board Police.

Michael Lomeli moved to approve the meeting minutes from December 17, 2024. Edward Noriega seconded the motion.

No discussion was made. All were in favor. Motion passed.

4. DISCUSS LATEST ACTUARIAL EMPLOYER VALUATION.

Rocio Garcia-Pedroza explained to the members that PSPRS Employer valuations can be found on www.psprs.com; under Investments & Financials – Annual Reports – Employer Valuations.

Rocio showed how to access the latest report online for Douglas Fire Department. Explained this report is used to obtain the new employer contribution rates and the funding status. The latest one on the website is from 2025 and it shows on page 14 the Fire fund being 100% funded, when last year it was 98.6%. For next year, employer contribution rates will decrease from 15.91% to 14.19% for Tier 1 and 2 members; for Tier 3, employer contributions will change from 10.75% to 9.09% as indicated in pages 8 and 9 respectively.

Ms. Urquijo inquired about the impact to employees. Rocio indicated for Tier 1 and 2, the employee contribution remains the same at 7.65% and showed that page 9 indicates the employee contribution for Tier 3 members would change from 8.69% to 8.66%.

Rocio accessed the same report for Police. It shows on page 14 the Police fund being 101.5% funded, when last year it was 99.1%. For next year, employer contribution rates will decrease from 10.86% to 9.93% for Tier 1 and 2 members; for Tier 3, employer contributions will change from 9.92% to 8.66% as indicated in pages 8 and 9 respectively.

5. REPORT TO THE BOARD MAILINGS RECEIVED FOR THE BOARD, IF ANY

Rocio Garcia-Pedroza reported there were none.

6. REQUESTS OF THE BOARD:

There were none. Rocio indicated in the next meeting on 12/23, new members will be accepted.

7. ADJOURNMENT:

There being no further business to come before the board Frank Stevens moved to adjourn the Joint meeting. Carlos Guido seconded the motion. All were in favor. Motion passed.

Ms. Ana Urquijo adjourned the meeting at 4:16 p.m.



Rocio Garcia-Pedroza, Board Secretary