

Minutes

**MAYOR AND COUNCIL
REGULAR MEETING - MARCH 11, 2020, AT 6:00 P.M.**

The City of Douglas Mayor and Council met in a Regular Meeting on Wednesday, March 11, 2020, at 6:00 p.m. in the Council Chamber of City Hall, 425 Tenth Street. The Honorable Mayor Pro Tempore Lindemann called the meeting to order and Council Member Huish led the invocation after the Pledge of Allegiance.

4. ROLL CALL.

	PRESENT	ABSENT
MAYOR, ROBERT URIBE		X (excused)
MAYOR PRO TEMPORE, MITCH LINDEMANN	X	
COUNCILMEMBER, MARGARET MORALES	X (telephonically)	
COUNCILMEMBER, DONALD HUISH	X	
COUNCILMEMBER, RAY SHELTON		X (excused)
COUNCILMEMBER, CESAR SOTO	X	
COUNCILMEMBER, JOSE GRIJALVA	X	
CITY MANAGER, JERENE WATSON	X	
CITY ATTORNEY, JUAN PABLO FLORES	X	
CITY TREASURER, LUIS PEDROZA	X	
ACTING CITY CLERK, ALMA ANDRADE	X	

5. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.

Dr. Michael Gomez of 2350 12th Street, commented on the following:

- City is closer than ever on Port of Entry. Status on Feasibility Study.

Arlene Morales, 2380 Hwy 80, commented on the following:

- Could not vote at Local Primary Election since she resided outside city limits.

Tanya Duarte of 2001 9th Street, commented on the following:

- Community Unity and thanked citizens for voting the right way.

6. PRESENTATION OF AWARDS

A. Certificate of Recognition to the Utilities Department for their work and dedication to the Douglas community.

B. Certificate of Recognition to local businesses for their continued service and leadership to the Douglas community:

- Verizon
- Five Star Cleaners

Council Member Grijalva commented that the city had water problems with valves and individuals at the water department were the city's first responders, and appreciated every employee.

Additionally, Council Member Grijalva stated that Verizon business staff would go the extra mile to help customers and that they were patient. Moreover, Council Member Grijalva commented that Five Star Cleaners provided quality of service and take much pride of their work and appreciated their hard work.

7. DISCUSSION/DECISION on approval of CONSENT AGENDA ITEMS:

- A. **Expenditures for the month of February 2020, totaling \$1,961,742.18.**
- B. **Approval of Meeting Minutes for January 27, and February 12, 2020.**
- C. **Contract Award to Kimley Horn for Engineer/Consultant Services for the Airport Runway Reconstruction Project**

Motion by Council Member Morales, second by Council Member Grijalva to approve the consent agenda items A&B.

Council Member Grijalva suggested to remove item C aside for discussion and there was no objection.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

Luis Pedroza provided background information pertaining to item C. Luis Pedroza commented that the City of Douglas was being offered \$1.8M with ten percent match from ADOT aeronautics for reconstruction of the runway. Luis Pedroza added that ADOT guided the city to apply for the grant which would increase chances to obtain the grant. Additionally, Luis Pedroza commented that the total cost was \$3.1M dollars, and by splitting up into phases it would decrease the chances to get the funding since funds were very limited. Luis Pedroza stated that first phase would be at \$1.8M, second phase at \$1.3M, and recently found out that the city would not have access to the \$1.3M for next year, and that the city would only have access to \$500,000 which would not pay for the full reconstruction through the grant.

Moreover, Luis Pedroza added that the city would need to come up with \$1,030,000.00 in city funds in order to pay for the project which was something that the city did not have. Furthermore, Luis Pedroza stated that the city spoke to the consultants and that it could be an alternative rehabilitation on the runway as to possible compassion and overlay; therefore, the city was waiting on ADOT for approval.

As an additional comment, Luis Pedroza stated that the city could approve the item, however, the city would had to come up with \$1M dollars to reconstruct or to table the item for future consideration, in order to get more information from ADOT in the event that other alternatives were available to fund the project.

As a final comment, Luis Pedroza recommended to table both items the grant acceptance, and the contract until ADOT approved the recommended action.

Council Member Huish inquired on the acceptance grant deadline.

Luis Pedroza responded that the deadline was April 5, 2020, but that the city had spoken to ADOT to request for an additional month to consider, which ADOT did not have a problem with the additional month.

Council Member Huish commented that the city had citizens extra invested in the airport and inquired if they were consulted about the runway reconstruction.

Luis Pedroza added that the involvement was to discuss the Airport Master Plan and participated on the airport needs to develop the airport in an economic engine, and that the citizens requested to reconstruct the runway which was included in the masterplan. Luis Pedroza commented that the city was very fortunate to received \$1.8M dollars.

Steve Reeder, Kimley Horn and Associates Senior Project Manager commented that the reconstruction should bring life to twenty-five-year lifespan which was required by FAA, whereas a rehabilitation was more of a seven to ten-year lifespan.

Jerene Watson inquired about the type of work received with a \$1.8M versus \$1.3M and if the reconstruction could be done in phases.

Steve Reeder responded that the city could do the center portion as a reconstruction, and rehabilitate the edges although he would not recommend it. Additionally, Steve Redder commented that a full reconstruction was needed for the condition of the airport's runway.

Moreover, Steve Reeder added that \$3.1M dollars would get the city a full reconstruction, and that the rehabilitation would be at \$1.6M dollars, plus \$500,000 from ADOT, however construction prices were moving and uncertain if the \$1.6M dollars would be enough to complete the work.

Council Member Huish inquired if there were any other funding sources that Steve Reeder was aware of.

Steve Reeder responded that there were some, but that ADOT was the main source of funding for the airport type of project.

Council Member Huish requested clarification if staff was going to find funding possibilities, discretionary funds for gap of \$500,000 to \$1.3M dollars.

Luis Pedroza responded that the city needed to accept the grant and advised ADOT on how the city would use the funds, for example tell them that the city would come up with \$1,030,000.00 for the reconstruction or the city to reassessed funds for a rehabilitation project.

Council Member Huish asked for clarification if the April meeting would be the deadline for the project. Luis Pedroza agreed.

Council Member Grijalva stated that council had done a poor job and that the city needed to reached ADOT.

Motion by Council Member Grijalva, second by Council Member Soto to tabled item # C.

Before roll call, Juan Pablo Flores commented that the item being tabled would not commit the Finance department to find money that and added that it was prudent to table the item and at the same time configure a new plan to get the project done.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

8. **DISCUSSION/DECISION on approval of FIRST reading of Ordinance No. 20-1116, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY within the City of Douglas, subject to taxation, a certain rate upon each one hundred dollars (\$100.00) of valuation sufficient to raise the amount estimated to be required in the annual budget, and providing funds for general municipal expenses: all for the fiscal year ending the 30th day of June 2021, establishing severability of components of Ordinance; and establishing an effective date thereof.**

Luis Pedroza provided background information.

Luis Pedroza commented that the Primary property tax levy for City of Douglas, assessed valuation increased \$896,468 dollars which meant about 1.6 percent excluding new construction. Additionally, Luis Pedroza stated that \$918,000 dollars for new construction, and that the recommendation for the year was to decrease the tax rate from 1.782 to the recommended rate of 1.591 levying approximately \$652,000 which was a slight increase compared to last year's new construction at \$10,627 dollars.

Moreover, Luis Pedroza provided an example on a \$100,000-dollar home, could be at \$15.91 dollars for city portion only.

Motion by Council Member Grijalva, second by Council Member Soto to approve the placement of Ordinance No. 20-1116 on its first reading by number and title only.

Council Member Huish commented for public awareness that during last year's budget process the city talked about property tax, and with the formal county assessed valuation the city would lower the property tax for the City of Douglas portion.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

Motion by Council Member Huish, second by Council Member Grijalva to approve the first reading of Ordinance No. 20-1116 and to place it on second reading by number and title only.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

9. **DISCUSSION/DECISION on approval of FIRST reading of Ordinance No. 20-1117, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, DEFINING MISCELLANEOUS TITLE 13 FEES FOR UTILITY USERS, and ESTABLISHING MONTHLY SEWER SERVICE FEES for users of the USDA Bay Acres Sewer Project and amending Ordinances No. 602, 755, 794, 06-904, and 09-973.**

Luis Pedroza provided background information.

Motion by Council Member Huish, second by Council Member Grijalva to approve the placement of Ordinance No. 20-1117 on its first reading by number and title only.

Council Member Huish inquired if fees were determined by a financial analysis on a future feasibility study, and asked if it was tied to the debt retirement that would affect the enterprise fund management once annexed.

Luis Pedroza responded that it was tied to all enterprise funds.

Council Member Huish commented as a clarification point that current users were not been affected.

Mayor Pro Tempore Lindemann inquired about electronic meter changes, and if Bay Acres had been changed.

Luis Pedroza responded that meters were changed.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

Motion by Council Member Huish, second by Council Member Grijalva to approve the first reading of Ordinance No. 20-1117 and to place it on second reading by number and title only.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

10. DISCUSSION/DECISION on approval of **FIRST reading of Ordinance No. 20-1118, an Ordinance of the Mayor and Council of the City of Douglas, Cochise County, Arizona, authorizing THE PARTIAL ABANDONMENT OF THE SOUTHERN PORTION OF THAT CERTAIN RIGHT OF WAY (ROW) located ADJACENT TO THE PORT OF ENTRY ON 1st. STREET IN DOUGLAS, ARIZONA, TO THE UNITED STATES CUSTOMS AND BORDER PROTECTION AND GOVERNMENT SERVICES ADMINISTRATION; ESTABLISHING SEVERABILITY OF COMPONENTS OF ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE THEREOF.**

Juan Pablo Flores provided background information.

Motion by Council Member Grijalva, second by Council Member Soto to approve the placement of Ordinance No. 20-1118 on its first reading by number and title only.

Council Member Huish inquired if the map presented was accurate or why it stopped in the middle of the commercial area and not extended to the avenue.

Juan Pablo Flores responded that the federal government owned the area, and stated it was a sliver on the west portion of the street.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

Motion by Council Member Huish, second by Council Member Grijalva to approve the first reading of Ordinance No. 20-1118 and to place it on second reading by number and title only.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

11. DISCUSSION/DECISION on approval of Resolution No. 20-1401, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the City of Douglas TO ACCEPT GRANT FUNDING and ENTER INTO GRANT AGREEMENT #E0S2B01C with the ARIZONA DEPARTMENT OF TRANSPORTATION for a REIMBURSABLE GRANT in the amount of \$1,620,000 with a ten (10) percent local match for the RECONSTRUCTION OF RUNWAY 3/21 AT THE MUNICIPAL AIRPORT under the ADOT'S AIRPORT DEVELOPMENT PROGRAM.

Luis Pedroza provided background information.

Motion by Council Member Huish, second by Council Member Grijalva to **tabled item number 11 until next council meeting.**

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

12. DISCUSSION/DECISION on approval of Resolution No. 20-1402, a Resolution of the Mayor and Council of the City of Douglas, Cochise County, Arizona, AUTHORIZING the City of Douglas to accept grant funding and ENTER INTO A SUBGRANTEE AGREEMENT with the STATE OF ARIZONA DEPARTMENT OF HOMELAND SECURITY for a reimbursable grant fund allocation in the amount of \$557,000 for personnel overtime costs and mileage costs under operation stonegarden fiscal year 2019 allocation grant program.

Chief Kraig Fullen provided background information.

Motion by Council Member Huish, second by Council Member Grijalva to approve Resolution No. 20-1402.

Council Member Huish inquired if the amounts related to previous years, and if the amounts increased.

Chief Fullen responded that the amounts were consistent.

Roll call: Voted in Favor: Mayor Pro Tempore Lindemann, Council Members: Margaret Morales, Donald Huish, Cesar Soto, and Jose Grijalva. **Voted against:** None.

13. INFORMATIONAL ITEMS AND REPORTS FROM COUNCIL AND FUTURE AGENDA ITEM REQUESTS.

Council Member Grijalva congratulated all candidates. Additionally, thanked Xenia Gonzalez for the census videos in order to obtain federal funding through census counts. Moreover, Council Member Grijalva thanked Jennifer Smith for the recreational programs she had and Council Member Grijalva was unable to attend.

As an additional comment, Council Member Grijalva per Douglas Community residents would like to implement the following to the community:

1. Sarah Villalobos suggested to have a doggie station for pick up after your dog bags.

2. Ida Pedrego suggested to have a Dog Park. Council Member Grijalva inquired about estimates for a Dog Park.
3. Changing the Façade Program as La Familia store asked the City of Douglas for façade improvements, the city received estimates, and it is pending approval.
4. Handicap Ramps on G Avenue to benefit the elderlies.
5. Sponsorship for programs, the city could sponsor to help the economy.
6. Public participation forms and to ask the public after every item.
7. Find resources for rehabilitation programs for drug addicts and for the city to explore options.

Mayor Pro Tempore Lindemann congratulated elections winners and commented he looked forward to working with everyone for the betterment of the community. Additionally, Mayor Pro Tempore Lindemann stated he had been in contact with the Veteran's Travel Corporation and that in 2005 the Vietnam Traveling Wall visited the community.

Mayor Pro Tempore Lindemann commented that he spoke to the Veteran's Travel Corporation and that they would produce a permanent replica wall, and stated it would be a huge benefit for the community which would coincide with the Wall of Faces.

Furthermore, Mayor Pro Tempore Lindemann stated that it was doable and within the city's budget to obtain the replica wall. Lastly, Mayor Pro Tempore Lindemann commented that the city could talk to several agencies such as APS, Freeport McMoran, American Legion and others in order to contribute to the replica wall for the benefit of the Douglas community.

As a final comment, Mayor Pro Tempore Lindemann inquired if the city had a Corona Virus plan (COVID19).

Jerene Watson responded that the city attended a corona virus presentation at the county, and that the city was working on a plan and would have a report soon on the broader plan.

Council Member Morales thanked her constituents for their support. Additionally, Council Member Morales congratulated the winners of the primary election. Moreover, Council Member Morales stated that her plan was to move the City of Douglas forward, and would continue with the business acknowledgements at future meetings.

14. ADJOURNMENT.

Motion by Council Member Grijalva, second by Council Member Soto, to adjourn the meeting at 7:00 p.m.

Prepared by:



Alma Andrade, Acting City Clerk