



**BOARD OR COMMISSION:** Merit System Board  
**DATE:** December 1, 2022  
**SCHEDULE:** As Needed  
**DIRECTIONS:** City Hall, 1st Floor

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November 29, 2022  
NOTICE

Pursuant to A.R.S. § 38-431.01, notice is hereby given that the City of Douglas Personnel Merit System Board, **will hold an in-person and telephonic/Zoom meeting open to the public on December 1, 2022, beginning at 4:30 p.m. in the HR Training Room at City Hall, 425 10<sup>th</sup> Street, Douglas, Arizona**, for the purpose of deciding regular business and/or whether to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03 for the purpose of discussion or for legal advice with the Board attorney regarding any item on this agenda. If authorized by a majority vote of the members of the City of Douglas Merit System Board, the Executive Session will be held immediately after the vote and will not be open to the public. An Executive Session if approved, is authorized under A.R.S. § 38-431.03, Subsection (A), Paragraph 3.

Due to the impacts of the COVID-19 pandemic, this meeting will be conducted using measures to protect public health. This meeting will be held in person and remotely through technological means, as permitted under Arizona law. If you would like to participate in the meeting by phone, please call (520) 417-7326 by 4 pm that same day to notify us and we will provide further instructions.

The purpose of this meeting is to conduct the regular business of the Merit System Board and any other business that may properly come before the Board.

If any person needs any type of accommodations for disabilities, please notify Nadia Rodriguez at (520) 417-7326, as soon as possible prior to the meeting time.

Rocio Garcia-Pedroza  
Human Resources Manager

**AGENDA – WITH ACTIONS TAKEN**

MERIT SYSTEM BOARD

December 1, 2022

4:30 PM

1. CALL TO ORDER 4:38 p.m.

2. ROLL CALL

Members Present: Paul Villareal  
Frank Guerrero  
Mark Wilkinson

Members Absent: Gilbert Aguilar  
Frank Stevens

Staff Representation: Rocio Garcia-Pedroza, Human Resources Manager

3. REVIEW AND APPROVAL OF MEETING MINUTES FROM SEPTEMBER 5, 2019.

Motion by Frank Guerrero, second by Paul Villareal to approve the minutes from September 5, 2019. Motion PASSED by a vote of 3-0

4. DISCUSSION/INPUT REGARDING THE CHANGES RECOMMENDED FOR THE CITY'S PERSONNEL RULES AND REGULATIONS.

Not an action item – no action taken

5. REQUESTS OF THE BOARD

Not an action item – no action taken

6. ADJOURNMENT 5:04 p.m.

POSTED ON: December 2, 2022 at 2:00 p.m.

Signed:



Rocio Garcia-Pedroza, HR Manager