

# City of Douglas Community Housing Corporation

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## AGENDA WITH ACTIONS TAKEN

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Board of Directors Regular Meeting  
City of Douglas Community Housing Corporation  
Thursday, July 13, 2023, at 1:00 p.m.  
VIA TEAMS MEETING

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1. CALL TO ORDER.

**Meeting was called to order at 1:03 p.m.**

2. ROLL CALL.

**Board Members present were Vicky Merritt, Deborah Wendt and Denise Machado. City Official(s) present were Luis Pedroza, Deputy City Manager. Others present were Frank Moro**

3. PERSONS WISHING TO ADDRESS THE COMMITTEE IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.

**Not an action item, no action taken**

4. MANAGEMENT REPORT AND PRESENTATION OF CURRENT FINANCIAL REPORTS FOR THE CHC AND FACILITY TO INCLUDE THE JANUARY THROUGH JUNE 2023 MONTHLY OWNER REPORT(S), TO INCLUDE BALANCE SHEETS, RENT ROLLS AND 12-MONTH TRAILING(S), AND ANY RELATED FACILITY VALUATION, LOAN, TAX MATTER OR PROPERTY CONDITION.

**Not an action item, no action taken**

5. STANDING REPORT FROM MANAGEMENT REGARDING ONGOING MARKETING EFFORTS AND GENERAL RESULTS OF THESE EFFORTS FOR THE CHC AND FACILITY, TO INCLUDE POSSIBLE DISCUSSION/DECISION ON ANY RELATED MARKETING CONCEPT AND CONSIDERATIONS ON RENTAL RATE RELATED CONCEPTS.

**No action taken**

6. DISCUSSION/UPDATE REGARDING THE EXECUTION OF SALE PROCESS, THE TRANSFER OF THE COMMUNITY HOUSING CORPORATION HUD LOAN AND TIMELINE AS PART OF THE SALE OF THE RANCHO LA PERILLA APARTMENTS.

**Not an action item, no action taken**

7. DISCUSSION/UPDATE REGARDING THE STATUS OF WORK PERFORMED AS A RESULT OF THE CAPITAL NEEDS ASSESSMENT REPORT RECOMMENDATIONS.

**Not an action item, no action taken**

8. ADJOURNMENT.

**Motion by Deborah Wendt, second by Denise Machado to adjourn the meeting at 1:43 p.m.**

