

**DOUGLAS CITY COUNCIL  
SPECIAL MEETING MINUTES  
OCTOBER 15, 2019**

The City of Douglas Mayor and Council met in a Special Meeting on Tuesday, October 15, 2019, at 5:00 p.m. in the Council Chamber of City Hall, 425 Tenth Street. The Honorable Mayor Pro Tempore Lindemann called the meeting to order and Council Member Shelton led the invocation after the Pledge of Allegiance.

**4. ROLL CALL.**

	PRESENT	ABSENT
MAYOR, ROBERT URIBE		
MAYOR PRO TEMPORE MITCH LINDEMANN – WARD TWO	X	X (excused)
COUNCIL MEMBER MARGARET MORALES – WARD ONE	X	
COUNCIL MEMBER DONALD HUIH – WARD THREE		X (excused)
COUNCIL MEMBER RAY SHELTON - WARD FOUR	X	
COUNCIL MEMBER CESAR SOTO – WARD FIVE		X (excused)
COUNCIL MEMBER JOSE GRIJALVA – WARD SIX	X	
CITY MANAGER – JERENE WATSON	X	
CITY ATTORNEY - JUAN PABLO FLORES	X	
CITY TREASURER - LUIS PEDROZA	X	
CITY CLERK - BRENDA AGUILAR	X	

5. **DISCUSSION/DECISION** on approval of resolution no. 19-1373, a resolution of the mayor and council of the City of Douglas, Cochise County, Arizona, authorizing the execution of a contract between the City of Douglas and KE&G Construction Inc., for the BAY ACRES COLONIA SEWER CONTRUCTION PROJECT just outside the City of Douglas, Arizona.

Luis Pedroza provided background information.

**Motion** by Council Member Morales, **second** by Council Member Grijalva to approve Resolution No. 19-1373.

**Council Member Morales** requested the actual number concerning the ten percent of property owners and the amount that would have to be paid if they decide not to connect to the system.

**Luis Pedroza** stated there were approximately twenty property owners and although some had refused, there were some property owners the City had been unable to contact. Furthermore, if the connection is not made during the grant period, an impact fee in the amount of twenty-one hundred dollars (\$2,100) would have to be paid to the City in addition to the connection cost that would have to be paid to a certified plumber.

Moreover, within the grant USDA is paying the impact fee to the City of Douglas on behalf of the property owners.

**Council Member Morales** further asked if certified letters had been sent to the property owners the City had been unable to contact.

**Luis Pedroza** stated that aside from certified letters, telephone calls had also been made as well as home visits all without success. Additionally, some of the property owners are deceased and others could not be located.

**Council Member Shelton** asked if the property owners still had an opportunity to sign-up.

**Luis Pedroza** agreed and further explained it would be considered a change order and it would be a cost to the City. However, the budget was currently available to make the expenditure in order for property owners to have the sewer connection.

**Council Member Shelton** further asked if a letter would be sent.

**Luis Pedroza** stated he would recommend against it.

**Council Member Shelton** suggested a newspaper notice.

**Luis Pedroza** stated it had been published on the newspaper, open meetings had been hosted, and the City had done everything possible to sign-up property owners.

**Council Member Shelton** asked for the closest bid to the one before them.

**Luis Pedroza** stated it had been Spice Construction Company at 5.6 million.

**Council Member Shelton** further asked where the company was from.

**Luis Pedroza** stated the company was from New Mexico.

**Council Member Shelton** inquired if the County would repair the roads.

**Luis Pedroza** explained that in approximately 2012 the City of Douglas and Cochise County had executed an intergovernmental agreement; the County agreed to making road improvements in the amount of approximately seven hundred and eighty thousand dollars.

**Council Member Shelton** further inquired where the money would come from.

**Luis Pedroza** stated the money would come from the County.

**Council Member Shelton** asked when the improvements would be made.

**Luis Pedroza** stated it would be after the sewer was laid out and as time allowed, with Washington Avenue as a priority and the homes as a second priority.

**Council Member Shelton** further asked if it would still hold as a result of sufficient petitions signed to become a part of Douglas.

**Luis Pedroza** stated it would as it was a written commitment.

**Council Member Shelton** asked if the City would also have to share the expense.

**Luis Pedroza** stated the City did not, unless it was a City area.

**Council Member Grijalva** requested the reasons provided by the twenty property owners that did not agree to hook up to the City.

**Luis Pedroza** stated the reasons provided were: recent purchase of a septic tank, property owners did not wish to speak with City personnel, or contact was not made with the property owners.

**Council Member Grijalva** asked if the property owners are aware of the expected inconveniences while the road improvements take place.

**Luis Pedroza** explained that in accordance to the contract, it would be the responsibility of the contractor to provide educational sessions with the property owners as well as concerning the road mitigation control plan.

**Jerene Watson** asked for the number of property owners that had signed-up.

**Luis Pedroza** stated there had been approximately two hundred and seventy.

**Jerene Watson** stated the City would work with the County to get communication through their marketing and their public information officer in order to inform the residents before they are annexed.

**Luis Pedroza** stated that if the item before council was approved, it would need final approval by USDA and the approval process takes thirty to sixty days before the issuance of notice to proceed is granted.

**Mayor Pro Tempore Lindemann** informed the cost of impact fees is thirty-five hundred dollars.

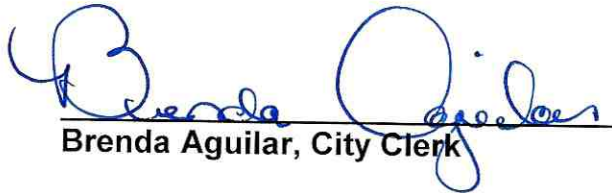
**Luis Pedroza** explained it was thirty-five hundred dollars for both water and sewer: water - fourteen hundred dollars, sewer twenty-one hundred dollars.

**Roll call:** Voted in Favor: Mayor Pro Tempore Lindemann, Council Members – Margaret Morales, Ray Shelton, and Jose Grijalva. Voted Against: None.

**6. ADJOURNMENT.**

**Motion** by Council Member Morales, **second** by Council Member Shelton to adjourn the meeting at 5:18 p.m. unanimously passed.

**Prepared by:**

  
Brenda Aguilar, City Clerk