

MINUTES

**INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF DOUGLAS
WEDNESDAY, APRIL 12, 2023, AT 11:00 A.M.
CITY HALL COUNCIL CHAMBER 425 10TH STREET, DOUGLAS, AZ, 85607**

- 1. **CALL TO ORDER 11:17 a.m.**
- 2. **ROLL CALL**

	Present	Absent
Patrick Scherden	X	
Joey Barreras		Unexcused
Florencio Lopez	X	
Hector Quijada	X	
Robert Fernandez	X	
Ida Pedrego	X	
Vicky Merritt	X	

- 3. **PERSONS WISHING TO ADDRESS THE INDUSTRIAL DEVELOPMENT AUTHORITY MEMBERS ON ANY ITEM NOT ON THE AGENDA.**

None.

- 4. **DISCUSSION/DECISION ON APPROVAL OF CONSENT AGENDA ITEMS.**

A. MEETING MINUTES FOR MARCH 9 & 14, 2023

Motion by Vicky Merritt, second by Ida Pedrego to approve the consent agenda items. Motion passed unanimously.

- 5. **DISCUSSION/DECISION ON UST TANK REMOVAL**

Mr. Scherden reported that an application was submitted to the Arizona Department of Quality Control and no response has been returned. No action was taken.

- 6. **DISCUSSION/DECISION REGARDING FINANCIAL ASSISTANCE**

Mr. Scherden relinquished the chair to Mr. Fernandez.

Motion by Patrick Scherden, second by Florencio Lopez, that the Douglas IDA will not engage in any new Loans, Grants or additions for either of the two Loans for Six Months.

Ms. Pedrego commented she believes that at this time it is in the best interest of IDA to abstain from doing loans, and grants.

Mr. Scherden commented that it is unknown what the cost will be for the following events; CPA/IRS, and that the underground storage tank will probably could cost \$18,000 to \$25,000, OVA LLC vs IDA lawsuit, and the partnership with the City of Douglas and Ramirez Advisors are the reasons for making the motion.

Mr. Lopez agrees with the reasons for motion.

Mr. Scherden commented that it can either shorten it or lengthen it, depending on what the financial arena is for the IDA

Discussion was held on the length of not engaging any new loans or grants.

Motion passed unanimously.

Mr. Fernandez relinquished the chair back to Mr. Scherden.

7. UPDATE REGARDING THE IDA'S PROJECT REQUEST APPLICATION

Mr. Lopez stated that Mr. Fernandez and himself have met with Diane, and had made recommendations and comments. He requesting for those to be put added to the application in red so that way everybody could see them and give their opinion on what whether they agree with us or not.

Ms. LaMar stated that the document submitted to directors represents changes that she made after meeting with the Mr. Lopez and Mr. Fernandez. Ms. LaMar further commented if she had excluded something it would be brought to her attention and she would make the additional changes.

Mr. Lopez asked for the original documents submitted to Ms. LaMar.

Ms. LaMar answered she could look for her scribbles. Ms. LaMar further commented that she recommended the directors would take the time to try to fill out the application themselves, and if they try to fill it out they will come up with difficulty. Lastly Ms. LaMar commented she attempted to fill it out herself and had difficulty.

Discussion was held on items needed to be added to the application and the difficulty of filling out application.

Mr. Fernandez stated all questions and feedback will be forwarded to him and he will take the action item to work straight with Ms. LaMar. He added whatever does not get included on that document he will follow up and then prepare for next meeting for it to be approved.

8. DISCUSSION REGARDING THE PROGRESS OF THE IDA BYLAWS AND THE ARTICLES OF INCORPORATION

Nick Cook was called to be included in the item.

Discussion was held on the review of the bylaws. All members agreed that bylaws look good and in order.

Mr. Cook disconnected from call.

Ms. Merritt asked if the articles of incorporation would be restated.

Mr. Scherden stated that the articles of incorporation would be restated, Mayor and council must approve and once approved sent to the Arizona Corporation Commission

Ms. Merritt asked if a committee would be formed.

Mr. Scherden answered that no committee will be formed but will accept volunteers to revise the articles of incorporation.

Mr. Scherden stated Vicki Merritt and Ida Pedrego and Hector Quijada will be volunteers to revise the articles

Mr. Scherden asked for the approval of bylaws to be added to next agenda.

9. DISCUSSION ON IDA'S ACCOMPLISHMENTS BY DIANA LAMAR

Ms. LaMar reported a summary of accomplishments.

Ms. LaMar was thanked for her work by all directors.

10. PRESENTATION/DISCUSSION ON IDA'S LOGO OPTIONS

Ms. Pedrego presented logo options.

Discussion was held on logo options and letterhead samples. Logo and letterhead options were altered and will be presented for final review.

11. PRESENTATION/DISCUSSION AND POSSIBLE DECISION REGARDING IDA'S WEBSITE TEMPLATE

Ms. Pedrego reported the website has been created. She added once the logo is approved it will be added to website. Furthermore, the website will include an email, the application form, bylaws, and articles of incorporation.

12. DISCUSSION REGARDING THE MOU WITH THE CITY OF DOUGLAS OF THE 45 ACRES OF UNDEVELOPED LAND AT THE PROPOSED NEW PORT OF ENTRY LOCATION

Discussion was held on the location of 45 acres. It was agreed that after the infrastructure and the port is completed a surveyor will be obtain to get the exact location.

13. NEXT MEETING DATE

Tuesday, May 9, 2023, at 11:00 a.m.

14. ADJOURNMENT

Motion by Ms. Pedrego, second by Mr. Quijada to adjourn the meeting at 12:26 p.m., Motion unanimously passed.

Minutes prepared by:  Cynthia Acuña Robles